

REQUEST FOR QUALIFICATIONS

RECONSTRUCTION AND RESTORATION OF LANDMARK AND LANDMARK QUALITY BUILDINGS

GENERAL INFORMATION

Scope of Work

The Department of Design and Construction (DDC) is in the process of establishing a prequalified list (PQL) of Contractors for furnishing all labor, materials and equipment, necessary and required for small, medium and large scale reconstruction and restoration work of landmark and landmark quality buildings. It is anticipated that the estimated cost of construction for these types of projects will range from \$5 Million to \$20 Million.

DDC will be utilizing this PQL list to solicit project specific bids for work on various landmark and landmark quality buildings and will be contracting for construction services under standard in place Project Labor Agreements (PLA) Renovation Contracts.

Well qualified firms are encouraged to take advantage of this opportunity and submit applications to this PQL detailing their credentials. The prequalification process is designed to ensure that bids for the various projects are only received from contractors who are highly competent and possess the requisite prior experience. Firms selected to be on the PQL will have the confidence that the bid process is open only to contractors with comparable credentials.

In order to expedite the start of physical work on certain priority projects, DDC may provide the Contractors that have been certified to be on this PQL with an early set of Construction Documents for advanced pricing of the work. This early set will be quickly followed by a final set of Construction Documents for bidding purposes.

QUALIFICATION PROCEDURE

To be able to establish a list of pre-qualified Contractors, the Department is mailing **Request for Qualifications (RFQ)** to Contractors with whose work the Department is familiar. Also, to get the widest possible range of proposals, the same request is advertised in the City Record.

A DDC evaluation committee will review and evaluate whether the submissions demonstrate adequate experience to be on this PQL.

REQUEST FOR QUALIFICATIONS

Based on the foregoing, submittal of qualifications is requested. Please provide information that is concise, easily understandable and verifiable to the following:

- 1) Contractor's management and supervisory personnel
 - (a) Name and assigned responsibility
 - (b) Background
 - (c) Years of experience

- 2) Contractor's safety organization
 - (a) Person in charge, name and background
 - (b) Personnel on staff
 - (c) Corporate Safety Program
 - (d) Past history:
 - Experience Modification Rates (EMR) for the past three years
 - Incident/Accident Information for the past three years
 - OSHA willful violation or New York City Department of Buildings violation within the last three years

- 3) Contractor's experience and capabilities on landmark and landmark quality buildings
 - (a) Provide a summary list of at least three and no more than twelve projects that best represent the contractor's experience in small, medium and large scale reconstruction and restoration work of landmark and landmark quality buildings on one 8.5 x 11 sheet.

 - (b) For each project on the list, provide representative photos on 8.5 x 11 sheets (minimum one page of photos and maximum three pages of photos per project).

 - (c) For each project on the above list, complete Exhibit A.

Six copies of the Qualifications shall be submitted in a sealed envelope to:

Department of Design and Construction
30-30 Thomson Avenue
Long Island City, New York 11101

Attn.: Carol DiAgostino, ACCO

All submittals must be received no later than **4:00 P.M., Friday, March 30, 2012**

After the PQL has been established, only those on the list will be requested to bid on DDC projects that involve small, medium and large scale reconstruction and restoration work of landmark and landmark quality buildings. The lowest responsible, responsive bidder will then be selected for the particular project.

Exhibit A

Name of Project: _____

Project address: _____

Owner or Owner's representative (Architect or Engineer) who is familiar with the work performed:

Name: _____

Title: _____

Phone Number: _____

Brief description of work performed: _____

Was the work performed as a prime or subcontractor: _____

Amount of contract: _____

Dates of work: _____

Was the work on:

NYC Registered Landmark Building __ YES __ NO

NYS/Federal Registered Landmark __ YES __ NO

Did the work include:

Slate Roof __ YES __ NO

Copper Roof __ YES __ NO

Tile Roof __ YES __ NO

Gutter/Leaders __ YES __ NO

Wood Eaves/Cornices __ YES __ NO

Decorative Metalwork	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Stonework	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Historic Brick	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Terra Cotta	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Ornate Plaster	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Interior Woodwork	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Exterior Woodwork	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Removal of Non-historic Work	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Non-historic Addition	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Window Rehabilitation	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Window Replacement	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Door Rehabilitation	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Door Replacement	<input type="checkbox"/> YES	<input type="checkbox"/> NO