AGENCY DESCRIPTION
DCP promotes housing production and affordability, fosters economic development and coordinated investments in infrastructure and services, and supports resilient, sustainable communities across the five boroughs for a more equitable New York City. DCP’s contributions toward development of the 10-year Capital Strategy will ensure investments in New York City’s neighborhoods align strategic planning priorities with community needs.

Under Housing New York: A Five-Borough, Ten Year Plan, the Department will lead coordinated, ground up neighborhood planning studies and advance regulatory changes—including mandatory inclusionary housing in newly rezoned areas—to promote more economically diverse communities and housing opportunities for New Yorkers at all income levels. Through inclusive community development initiatives with stakeholders, DCP will expand access to quality jobs and services, and stimulate economic development benefitting all New Yorkers. In addition, DCP is committed to expanding public access to land use, housing and population data and planning resources through its online Community Portal, as well as to support informed participation by New Yorkers in neighborhood planning and land use review processes.

In addition, DCP supports the City Planning Commission in its annual review of approximately 450 land use applications for a variety of discretionary approvals. The Department also assists both government agencies and the public by advising on strategic and capital planning and providing policy analysis, technical assistance and data relating to housing, transportation, community facilities, demography, zoning, urban design, waterfront areas and public open space.

DIVISION DESCRIPTION
The Office of the Counsel provides legal advice and services to DCP staff on all relevant matters, including land use and zoning law, zoning text development and interpretation, the Uniform Land Use Review Procedures (ULURP), private and City-sponsored applications and projects, environmental review, litigation involving DCP, DCP compliance with the Freedom of Information Law (FOIL) and other laws, and personnel matters.

INTERNSHIP RESPONSIBILITIES
Counsel’s Office is seeking a legal intern to assist with special research projects, attend internal and public City Planning Commission meetings on behalf of Counsel’s Office, and generally assist with other Counsel work, including FOIL, copyright matters, and record management.

QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY
Law student or undergraduate/graduate student with focus or interest in land use and zoning law, urban planning, environmental law and/or related public policy.

COMPENSATION
Unpaid, potential academic credit

START DATE
Monday, June 8, 2015
SCHEDULE
At least 20 hours per week, days flexible

INTERNSHIP DURATION
Approximately 8 weeks, flexible

HOW TO APPLY
Please send cover letter, resume, and writing sample directly to Eva Merlo, emerlo@planning.nyc.gov, and cc: dcprecruit@planning.nyc.gov. Please be advised only candidates under consideration will be contacted.

APPLICATION DEADLINE
Until filled


THE DEPARTMENT OF CITY PLANNING IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF THE EQUAL OPPORTUNITY PROGRAM IS AVAILABLE IN THE PERSONNEL MANAGEMENT DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS.