POSITION AVAILABLE

ZONING DIVISION
FLOOD RESILIENCE ASSISTANT URBAN DESIGNER

The Zoning Division is responsible for a wide range of zoning studies and projects, including undertaking city-wide zoning studies leading to applications for zoning text amendments, assessing the design implications of zoning text amendments, and undertaking city-wide or site-specific urban design studies.

As part of the Department’s recovery activities following Hurricane Sandy, and funded through federal Community Development Block Grant Disaster Recovery (CDBG-DR) funding, the Department is conducting citywide and area-specific studies to increase the city’s resilience to floods and facilitate the recovery efforts. The Department seeks a design professional with a proven track record of professional achievement to perform urban design, land use and zoning studies associated with high-level development projects and planning initiatives and to provide planning, design and graphics expertise to support a broad range of projects and studies in support of its flood resilience work program. In particular, this position will assist in the development of permanent citywide flood resilience regulations. This temporary position is funded for two years.

RESPONSIBILITIES:

- Under supervision by the Director and Deputy Director, with latitude for independent judgment, the Assistant Urban Designer will:
  - Conduct land use, zoning and urban design studies and develop recommendations to support land use policies and assist with facilitating major projects;
  - Develops knowledge of the Zoning Resolution through research and project experience;
  - Drafts zoning text amendments;
  - Analyze development proposals to determine compliance with NYC zoning regulations and the City’s land use planning policies;
  - Organize and prepare written and graphic materials for presentation to the City Planning Commission, community boards, elected officials and public agencies;
  - Provide technical and graphic assistance to staff and representatives of public agencies, civic, business and community groups;
  - Represent the department at meetings of public agencies and civic, business and community groups;
  - Perform other related tasks.

MINIMUM REQUIREMENTS:

1. A baccalaureate degree in architecture from an accredited college and one (1) year of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or
2. Education and/or experience equivalent to "1" above. **However, a baccalaureate degree in architecture is required of all candidates.** Graduate work leading to an advanced degree in architecture, urban design or city planning may be substituted for the one year of experience described above.

**PREFERRED QUALIFICATIONS:**

- A baccalaureate degree in architecture or landscape architecture from an accredited college and one (1) year of full-time experience in urban design, city planning or a field related to urban design. Graduate work leading to an advanced degree in city planning, architecture, urban design, or landscape architecture may be substituted for the one year of experience (30 credits equal one (1) year of experience. However, all candidates must have a professional baccalaureate degree in Architecture or Landscape Architecture. A graduate degree may not be substituted for the baccalaureate degree in Architecture or Landscape Architecture requirement.

- Strong research, analytical and organizational skills, including expertise in urban design and/or architecture. Demonstrated writing and oral communication skills.

- Strong graphic design and 3D modeling capabilities.

- Familiarity with database and/or geographic information computer software packages.

- Experience drafting design guidelines or design regulations.

- Familiarity with the New York City Zoning Resolution and knowledge of zoning practices, including the City’s land use review process and procedures.

- Knowledge of New York City’s general land use issues and needs.

- Ability to work effectively with other divisions, city agencies, community boards, elected officials and applicants.

- Ability to work independently to complete assignments in a timely manner.

**CIVIL SERVICE TITLE:** Assistant Urban Designer

**SALARY RANGE:** $50,328 to $60,000, commensurate with experience

**APPLICATION DEADLINE:** June 4, 2015 or until filled

**TO APPLY:** ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE CITY’S CAREERS/ESS WEBSITE

- Go to: [https://a127-jobs.nyc.gov/](https://a127-jobs.nyc.gov/)
- Search for job id: **192689**
- Click on the job business title: **Flood Resilience Assistant Urban Designer**
- Click on “Apply Now” at the bottom of the posting

Appointments are subject to Office of Management and Budget (OMB) approval.

The candidate selected for this position must be a resident of the City of New York or become a resident within three months of appointment.

**THE DEPARTMENT OF CITY PLANNING IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF THE EQUAL OPPORTUNITY PROGRAMS IS AVAILABLE IN THE PERSONNEL MANAGEMENT DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS.**