

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

FDNY

DIVISION

The Office of Public Information - Photo Unit

ADDRESS1 9 MetroTech Center, Brooklyn, NY 11201

ADDRESS2

CONTACT NAME Christian Gomez

E-MAIL Christian.Gomez@fdny.nyc.gov

PHONE (718) 999-5149

FAX

AGENCY DESCRIPTION (Max characters 3000)

As first responders to fires, public safety and medical emergencies, disasters, and terrorist acts, the FDNY protects the lives and property of New York City residents and visitors. The Department advances public safety through its fire prevention, investigation and education programs. The timely delivery of these services enables the FDNY to make significant contributions to the safety of New York City and homeland security efforts.

UNIT DESCRIPTION (Max characters 1000)

The Office of Public Information (OPI) is responsible for both external and internal communications for the Department. The Press Office is staffed 24 hours a day, 7 days a week, handling requests from the media concerning the Department and its employees, operations, sponsored events, etc. OPI also develops internal communications and materials disseminated agencywide.

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Photographic archive interns will manage photographic assets, both physically and electronically, for our digital archive. Physical management is the re-housing and storage of photographic media (i.e.- negatives and slides). Electronic management is the organization, cataloging and labeling of scanned physical media.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

Knowledge of photography and photographic media (and preservation of said media) is strongly preferred. Clerical organization and computer skills. Fine arts, art history, library science, or photography background.

APPLICATION PROCESS (Max characters 700)

All applicants must email contact person above, providing cover letter, resume, **and listing internship position FDNY-015 in the email and on cover letter.**

SALARY RANGE

Unpaid

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Undergraduate interns must be currently enrolled in an accredited college or university.

nyc.gov/dcassip
