

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

FDNY

DIVISION

Bureau of Facilities Management - Support Services

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ADDRESS2

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AGENCY DESCRIPTION (Max characters 3000)

As first responders to fires, public safety and medical emergencies, disasters, and terrorist acts, the FDNY protects the lives and property of New York City residents and visitors. The Department advances public safety through its fire prevention, investigation and education programs. The timely delivery of these services enables the FDNY to make significant contributions to the safety of New York City and homeland security efforts.

UNIT DESCRIPTION (Max characters 1000)

The Bureau of Facilities Management directs the design, construction, renovation and maintenance of all Fire Department facilities, including firehouses, EMS stations, warehouses, training facilities and emergency communication centers. The Organizational Safety and Health (OSHA) Unit monitors and investigates all uniform and civilian workplace safety/health issues and develops and implements remediation plans.

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Under the supervision of senior staff, the intern will perform daily site inspections of active projects. They will document field activities per site, review project documents to ensure quality control/assurance, participate in project meetings, perform closeout/following up with contractors and CMs for specific tasks.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

Background/experience in technical building components and their implementation.
Knowledge of contract documents (drawings).

APPLICATION PROCESS (Max characters 700)

All applicants must email contact person above, providing cover letter, resume, **and listing internship position FDNY-006 in the email and on cover letter.**

SALARY RANGE

Unpaid

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Undergraduate interns must be currently enrolled in an accredited college or university.

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