

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF PARKS & RECREATION

DIVISION

Citywide Services

ADDRESS1 5 Boro

ADDRESS2 Randall's Island, NY

CONTACT NAME Leslie Nusblatt

E-MAIL Leslie.Nusblatt@parks.nyc.gov

PHONE (212) 360-8257

FAX (212) 360-8263

AGENCY DESCRIPTION (Max characters 3000)

The New York City Department of Parks and Recreation manages 14 percent of the land in New York City. These assets range from playgrounds and large parks, to tranquil wooded areas and miles of beaches. Parks serve as New Yorkers' backyards, as meeting areas for outdoor play and recreation - but also as critical engines for economic growth and development.

NYC Parks' mission is to plan resilient and sustainable parks, public spaces, and recreational amenities, build a park system for present and future generations, and care for parks and public spaces to benefit New Yorkers across the five boroughs.

Through an effort to improve the quality, accessibility, efficiency and sustainability of our city parks by increasing investment in underserved neighborhoods and expanding parkland: NYC Parks' **Community Parks Initiative**, at the center of the Mayor's plan, is completely redesigning and reconstructing parks in neighborhoods across the city with the greatest needs --35 of which are nearing the construction phase.

NYC Parks is also leading in innovative park design with **Parks Without Borders**, a new design approach that focuses on improving park entrances, edges, and spaces adjacent to parks. By extending parks into communities, Parks Without Borders will improve New Yorkers' access to quality parks.

Ongoing work to care for our parks has:

- Reconnected the City's two most northern boroughs, Manhattan and The Bronx, when NYC Parks' historic High Bridge was reopened.
- Re-energized Flushing Meadow Corona Park in Queens, one of New York's largest parks, drawing visitors from around the globe.
- Reinforced our commitment to growing greenspaces by meeting our goal to plant 1,000,000 trees.

The work of the agency goes far beyond the maintenance of New York City's nearly 30,000 acres. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as WinterJam, Adventures NYC, and the Fall Field Day.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating skating rinks, golf courses and other concessions.

UNIT DESCRIPTION (Max characters 1000)

The Citywide Services Sustainable Facilities are responsible for energy conservation and sustainability efforts throughout the agency, and pursuing the GHG reduction goals outlined in PlaNYC. The team conducts energy audits of park facilities and manages the implementation of energy saving building upgrades. We guide the preventative maintenance program of Parks facilities and provide energy management and green building training. The team is also responsible for reviewing the monthly utility billing reports and resolve utility account and meter issues.

POSITION TITLE (Max characters 100)

Citywide Services - Sustainability Grants/Public Relations Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

•Under supervision, perform on-site energy audits of Parks facilities, focusing on the major building systems: lighting, heating, cooling, walls/

roof, etc.

- Analyze building energy performance by using utility bill information, spreadsheets, and energy modeling tools.
- Research and evaluate federal, state, and local energy programs and assist in securing energy efficiency grants.
- Produce marketing materials and update the sustainability program intranet page to communicate active projects to other Parks divisions and employees
- Assist in measuring and monitoring the energy performance before and after the installation of efficiency items including: high efficiency lighting, lighting occupancy sensors, pipe insulation, attic insulation, boiler controls, and renewable energy systems.
- Provide assistance with evaluating potential energy efficiency upgrades such as building weatherization, HVAC improvements, water conservation measures and installation of renewable energy systems.
- Conducting feasibility studies for renewable energy systems such as wind, solar thermal, and solar PV.
- Monitoring the performance of green (vegetative) roofing systems and measure their impact on building energy use.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

- Excellent communication, organizational, and presentation skills.
- Proficiency in Microsoft Excel, PowerPoint, Word and knowledge of AutoCAD and Photoshop.
- Good working knowledge of energy conservation and sustainability improvements.
- Familiarity with building systems: boilers, HVAC, different lighting fixtures, lamp types, and energy efficient replacements.
- Engineering or Science major or equivalent technical program.
- Knowledge of Grants/Public Relations.

APPLICATION PROCESS (Max characters 700)

Please email cover letter and resume to Leslie.Nusblatt@parks.nyc.gov

SALARY RANGE

Unpaid

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

The interns will work in Citywide Services' Sustainable Facilities division. There may be projects they will be solely responsible for, but most activities will be a collaborative effort. The interns primarily work out of the Five Boro Complex on Randall's Island.

nyc.gov/dcassip
