

# 2016 NYC SUMMER INTERNSHIP PROGRAM

## AGENCY NAME

DEPARTMENT OF PARKS & RECREATION

## DIVISION

Pelham Bay Park

ADDRESS1 Pelham Bay Park

ADDRESS2 Bronx, NY

CONTACT NAME Leslie Nusblatt

E-MAIL Leslie.Nusblatt@parks.nyc.gov

PHONE (212) 360-8257

FAX (212) 360-8263

## AGENCY DESCRIPTION (Max characters 3000)

The New York City Department of Parks and Recreation manages 14 percent of the land in New York City. These assets range from playgrounds and large parks, to tranquil wooded areas and miles of beaches. Parks serve as New Yorkers' backyards, as meeting areas for outdoor play and recreation - but also as critical engines for economic growth and development.

NYC Parks' mission is to plan resilient and sustainable parks, public spaces, and recreational amenities, build a park system for present and future generations, and care for parks and public spaces to benefit New Yorkers across the five boroughs.

Through an effort to improve the quality, accessibility, efficiency and sustainability of our city parks by increasing investment in underserved neighborhoods and expanding parkland: NYC Parks' **Community Parks Initiative**, at the center of the Mayor's plan, is completely redesigning and reconstructing parks in neighborhoods across the city with the greatest needs --35 of which are nearing the construction phase.

NYC Parks is also leading in innovative park design with **Parks Without Borders**, a new design approach that focuses on improving park entrances, edges, and spaces adjacent to parks. By extending parks into communities, Parks Without Borders will improve New Yorkers' access to quality parks.

Ongoing work to care for our parks has:

- Reconnected the City's two most northern boroughs, Manhattan and The Bronx, when NYC Parks' historic High Bridge was reopened.
- Re-energized Flushing Meadow Corona Park in Queens, one of New York's largest parks, drawing visitors from around the globe.
- Reinforced our commitment to growing greenspaces by meeting our goal to plant 1,000,000 trees.

The work of the agency goes far beyond the maintenance of New York City's nearly 30,000 acres. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as WinterJam, Adventures NYC, and the Fall Field Day.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating skating rinks, golf courses and other concessions.

## UNIT DESCRIPTION (Max characters 1000 )

The Natural Areas Manager is part of Pelham Bay Administrators office which oversees all aspects of the park's maintenance, operations and management. The Natural Areas Manager is responsible for conducting ecological restoration work for habitats such as forest, woodland, meadow and saltmarsh. Environmental conditions are assessed and preservation and enhancement projects are implemented. This frequently involves developing and overseeing volunteer projects with organizations such as the Friends Group, New York Cares and the Sierra Club.

Other responsibilities include consulting and collaborating with the Natural Resources Group and other divisions and partners, the oversight of grants and the operation and maintenance of tools and equipment.

## POSITION TITLE (Max characters 100)

Pelham Bay Park Natural Areas Intern

**INTERNSHIP RESPONSIBILITIES (Max characters 1500 )**

The intern will work under the Natural Areas Manager who will direct and supervise habitat management tasks especially related to invasive species removal. This will involve the use of a wide range of hand and power tools such as weed wrenches, brushcutters and hedgecutters. Instruction will be given in the proper operation, storage, cleaning and maintenance of all equipment. Experience may be gained in monitoring saltmarsh restoration projects. General office duties may be required such as grant research and filing.

**QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500 )**

A desire to pursue a career that involves natural areas is fundamental to the position. The capability to use tools, powered equipment and machinery is essential. Basic plant identification skills will also be necessary.

**APPLICATION PROCESS (Max characters 700 )**

Please email cover letter and resume to [Leslie.Nusblatt@parks.nyc.gov](mailto:Leslie.Nusblatt@parks.nyc.gov)

**SALARY RANGE**

Unpaid

Internship may be used to fulfill college credit requirement

**ADDITIONAL INFORMATION / COMMENTS (Max characters 700 )**

The intern may occasionally work with our Pelham Bay Park Horticultural Supervisor, the Natural Resources Group or with our Park Partners such as the Sierra Club or Friends of Pelham Bay Park.

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