



THE CITY OF NEW YORK  
DEPARTMENT OF CITYWIDE  
ADMINISTRATIVE SERVICES  
APPLICATIONS CENTER  
18 WASHINGTON STREET  
NEW YORK, NY 10004

**REQUIRED FORMS**

APPLICATION FORM

MICHAEL R. BLOOMBERG  
Mayor

MARTHA K. HIRST  
Commissioner

## NOTICE OF EXAMINATION

### PROMOTION TO POWER CABLE MAINTAINER

Exam. No. 2529

New York City Transit Authority

**WHEN TO APPLY:** From: December 4, 2002      **APPLICATION FEE: \$50.00**  
To: December 24, 2002      *Payable only by money order to D.C.A.S. (EXAMS)*

**THE TEST DATE:** The practical test is expected to start on Monday, May 19, 2003.

**WHAT THE JOB INVOLVES:** Power Cable Maintainers maintain, install, inspect, test, alter and repair power feeder cable systems and communication system cables, both aerial and underground, between generating plants, substations and circuit breaker houses, between the Main Distribution Frame Room and Telephone Terminal Boxes throughout the system, including: low-voltage control cables, manholes, duct lines and related appurtenances; splice single and three-conductor lead-covered cables, multi-conductor control and communication cables and replace faulty sections; conduct tests for faults; handle asbestos-containing materials; may be required to remove waste matter from manholes and cableways in order to access the cables; drive motor vehicles; prepare reports; and perform related work.

Some of the physical activities performed by Power Cable Maintainers and environmental conditions experienced are: working outdoors in all kinds of weather; climbing and descending ladders through manholes; working in confined spaces and on elevated train tracks; climbing onto and off of train tracks; stepping over rails and moving off of train tracks when trains approach; working in dimly-lit areas; making visual and hands-on inspections; differentiating signals of different colors and color coded electrical wires; communicating with co-workers and hearing the sound of approaching trains; and carrying tools and equipment weighing up to 50 pounds.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

**THE SALARY:** The current minimum salary is \$23.1825 per hour for a 40-hour week, with increments to a current maximum of \$25.0150 per hour after three years. These rates are subject to change.

**HOW TO APPLY:** If you believe you are eligible to take this examination, refer to the "Required Forms" section below for the form that you must fill out. Return the completed form and the application fee to DCAS Applications Section, 1 Centre Street, 14th floor, New York, NY 10007 **by mail only**. Applications will not be accepted in person.

**ELIGIBILITY TO TAKE EXAMINATION:** This examination is open to each employee of the New York City Transit Authority who **on the date of the practical test:**

1. is permanently (not provisionally) employed in or appears on a Preferred List (see Note, below) for the title of Transit Electrical Helper, working in Electrical Power Maintenance; and
2. is not otherwise ineligible.

(Note: A "Preferred List" is a civil service list which is only for certain former permanent incumbents of the eligible title who have rehiring rights.)

If you do not know your permanent title or whether you are on a Preferred List, check with **your agency's personnel office**. If you are marked "not eligible", your application fee will not be refunded and your test papers and workpiece will not be rated.

You may be given the test before a review of your eligibility.

**READ CAREFULLY AND SAVE FOR FUTURE REFERENCE**

**ELIGIBILITY TO BE PROMOTED:** In order to be eligible for promotion, you must have completed your probationary period in the eligible title as indicated in the above "Eligibility To Take Examination" section, and you must be permanently employed in an eligible title or your name must appear on a Preferred List for the eligible title at the time of promotion.

**REQUIRED FORM:**

**Application for Examination:** Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.

**REQUIREMENTS TO BE APPOINTED:**

**Safety Certification:** At the time of appointment, you must possess a Department of Labor asbestos-handling certificate and may be required to attend certain safety classes and meet safety certification requirements in accordance with New York City Transit Authority safety policies.

**Medical Requirement:** Medical guidelines have been established for the position of Power Cable Maintainer. Candidates will be examined to determine whether they can perform the essential functions of the position of Power Cable Maintainer. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and /or to perform the essential functions of the job.

At the time of appointment, you must be physically and medically qualified to wear a respirator.

**Driver License Requirement:** By the time you are appointed to this position, you must possess a motor vehicle driver license valid in the State of New York. If you have moving violations, license suspensions or an accident record, you may be disqualified. This license must be maintained for the duration of your employment.

**ADMISSION CARD:** You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 1 Centre Street, 14th floor, Manhattan, to obtain a duplicate card.

**THE TEST:** You will be given a practical test. A score of at least 70 % is required to pass this test. Your score on this test will determine 85% of your final score. Your seniority will determine the remaining 15%. You must pass the practical test to have your seniority credited. Your seniority score will be 70 plus ½ point for each three months of completed, permanent, continuous service with the City of New York in competitive class titles. Your service will be credited through the date of the test, up to a maximum of 15 years. Time served prior to a break in service of more than one year will not be credited.

The practical test may require you to read and interpret blueprints and wiring diagrams; read meters; test and splice power and telephone cables; identify, describe and use tools and equipment of cable testing and maintenance; and make knots and rig a manhole for cable pulling.

**THE TEST RESULTS:** If you pass the practical test and are marked eligible, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

**SPECIAL ARRANGEMENTS:**

**Late Filing:** Consult **your agency's personnel office** to determine the procedure for filing a late application if you meet one or more of the following conditions:

1. You are absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave or military duty; or
2. You are appointed to an eligible title after the above application period but on or before the date of the practical test.

**Special Test Accommodations:** If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, follow the instructions included with the "Application for Examination."

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The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Center of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City of New York is an Equal Opportunity Employer.

Title Code No. 91736; The Rapid Transit Railroad Service; Group I - Per Diem and Per Hour Positions.

For information about other exams and your exam or list status, call (212) 669-1357.  
Internet: [nyc.gov/html/dcas](http://nyc.gov/html/dcas)