



THE CITY OF NEW YORK
 DEPARTMENT OF CITYWIDE
 ADMINISTRATIVE SERVICES
 APPLICATIONS SECTION
 18 WASHINGTON STREET
 NEW YORK, NY 10004

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| REQUIRED FORMS |
| APPLICATION FORM EDUCATION AND EXPERIENCE TEST PAPER |
| FOREIGN EDUCATION FACT SHEET (IF APPLICABLE) |

RUDOLPH W. GIULIANI
 Mayor

WILLIAM J. DIAMOND
 Commissioner

NOTICE OF EXAMINATION

PLUMBER (CUNY)
Exam. No. 9007
(For The City University of New York Only)

WHEN TO APPLY: From: **June 2, 1999** **APPLICATION FEE: \$60.00**
 To: **June 22, 1999** **Payable only by money order to D.C.A.S. (DOP)**

THE TEST DATE: Multiple-choice test expected to be held on **Saturday, October 16, 1999.**

WHAT THE JOB INVOLVES: Plumbers, under supervision, perform work relating to installing, maintaining and repairing piping of all kinds for water, gas, storm, waste, soil and vent systems. They set, maintain and repair plumbing fixtures, equipment and appurtenances. When necessary, they determine and requisition job materials while work is in progress. In the temporary absence of the supervisor, they may perform the duties of that position; and perform related work.

Some of the physical activities performed by Plumbers and environmental conditions experienced are: Working in extreme temperature conditions (hot or cold); climbing ladders and scaffolds; moving heavy valves, piping and fixtures; carrying heavy tool boxes; working in close spaces; using torches; working in the vicinity of biohazards.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$32.91 per hour. This rate is subject to change.

HOW TO APPLY: If you believe you meet the requirements in the "How to Qualify" section, refer to the "Required Forms" section below for the form(s) that you must fill out. Return all completed form(s) and the application fee to the above address **by mail only**. Applications will not be accepted in person.

HOW TO QUALIFY:

Education and Experience Requirements: By the **last day of the Application Period** you must have:

1. Five years of full- time satisfactory experience as a plumber acquired within the past ten years; or
2. Not less than three years of full- time satisfactory experience as specified in "1" plus sufficient full-time experience as a Plumber's Helper or apprentice, or training of a relevant nature acquired in an approved trade or vocational high school, to make up the equivalent of five years acceptable experience. Six months of acceptable experience will be credited for each year of helper or apprentice experience, or relevant training, up to a maximum of two years credit; or
3. A satisfactory combination of education and/or experience which is equivalent to "1" or "2" above; however, all candidates must have at least three years experience as specified in "1" above.

You may be given the test before we check your qualifications.

Driver License Requirement: By the time you are appointed to this position, you must have a motor vehicle driver license valid in the State of New York. If you have moving violations, license suspension(s) or an accident record, you may be disqualified. This license must be maintained for the duration of your employment.

Medical Requirement: You are required to undergo a medical examination.

Residency: City residency is not required for this position.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

English Requirement: Candidates must be able to understand and be understood in English.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with the City University of New York.

REQUIRED FORM(S):

- 1. Application for Examination:** Make sure that you follow all instructions included with your application form, including payment of fee. Save the instructions for future reference.
- 2. Education and Experience Test Paper:** Write your social security number, the examination title and number in the box at the top right side of the cover page. Fill out Sections A, A.1 and B. This form must be filled out completely and in detail for you to receive your proper rating. Keep a copy of your completed Education and Experience Test Paper for your records.
- 3. Foreign Education Fact Sheet (Required only if you need credit for your foreign education to meet the education and experience requirements):** If you were educated outside the United States, you must have your foreign education evaluated to determine its equivalence to education obtained in the United States. The services that are approved to make this evaluation are listed on the Foreign Education Fact Sheet included with your application packet. When you contact the evaluation service, ask for a "**document-by-document**" (**general**) evaluation of your foreign education. You must have one of these services submit its evaluation of your foreign education no later than eight weeks from the last date for applying for this examination.

THE TEST: You will be given a multiple-choice test. Your score on this test will be used to determine your place on an eligible list. You must achieve a score of at least 70% to pass the test. The multiple-choice test may include questions on knowledge of materials and methods used in plumbing work; usage of tools, fittings and equipment for plumbing work; the Plumbing Section of the New York City Building Code; plan reading; mathematics; safety procedures; principles of supervision; and other related areas.

ADMISSION CARD: You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 2 Washington Street, 17th floor, Manhattan, to obtain a duplicate card.

THE TEST RESULTS: If you meet the education and experience requirements and pass the multiple-choice test, your name will be placed in score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

ADDITIONAL INFORMATION:

Selective Certification for Master Plumber License Or Certificate Of Competence: If at the time of appointment you possess a master plumber license issued by the New York City Department of Buildings or a certificate of competence in plumbing issued by the New York City Department of Buildings, you may be given preferred consideration for positions requiring the license or the certificate. The license or certificate must be maintained for the duration of employment. Follow the instructions given in the test booklet on the day of the test to indicate your interest in such selective certification.

Promotion Test: A promotion examination for this title is being held for eligible CUNY employees. The names appearing on the promotion list will be considered first in filling vacancies.

List Termination: The eligible list resulting from this examination will be terminated one year from the date it is established, unless extended by the Vice Chancellor For Faculty And Staff.

This examination is for positions with The City University of New York (CUNY) only. If you would like to apply for Plumber in City agencies you must submit a separate application and fee for Exam. No. 7032 from June 2, 1999 through June 22, 1999. If you would like to apply for Plumber in HHC you must submit a separate application and fee for Exam No. 7052 from June 2, 1999 through June 22, 1999

SPECIAL TEST ACCOMMODATIONS: If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, follow the instructions included with the "Application for Examination."

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Section of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City University of New York is an Equal Opportunity Employer.

Title Code No. 91915; Skilled Craftsman and Operative Service.

**For Recorded Information About Examinations for Other City Jobs, Call 212-487-JOBS
Internet: www.ci.nyc.ny.us/html/dcas/home.html**