



THE CITY OF NEW YORK
 DEPARTMENT OF CITYWIDE
 ADMINISTRATIVE SERVICES
 APPLICATION UNIT
 1 CENTRE STREET, 14TH FLOOR
 NEW YORK, NY 10007

REQUIRED INFORMATION
APPLICATION
EDUCATION AND EXPERIENCE TEST

BILL DE BLASIO
 Mayor

STACEY CUMBERBATCH
 Commissioner

NOTICE OF EXAMINATION

PROMOTION TO MARINE ENGINEER (UNIFORMED-FIRE DEPARTMENT) Exam No. 4505	
SECOND AMENDED NOTICE AUGUST 13, 2014	
WHEN TO APPLY: From: February 5, 2014	APPLICATION FEE: \$88.00
To: August 12, 2014	If you choose to pay the application fee with a credit/debit/gift card, you will be charged a fee of 2.49% of the payment amount. This fee is nonrefundable.

This amendment closes filing as of August 12, 2014.

YOU ARE RESPONSIBLE FOR READING THIS NOTICE IN ITS ENTIRETY BEFORE YOU SUBMIT YOUR APPLICATION.

WHAT THE JOB INVOLVES: Under varying levels of supervision, Marine Engineers (Uniformed-Fire Department) operate the main propulsion engines, pumping and auxiliary equipment of diesel-electric powered vessels of the New York City Fire Department to which Marine Engineers are assigned.

At Assignment Level 1: Marine Engineers (Uniformed-Fire Department) under supervision, assist in the operation, maintenance and repair of all machinery, auxiliaries, boilers, fire pumps, deck equipment, heating and ventilating equipment on diesel-electric powered fireboats and report any deficiency or irregularity via official departmental channels; under direction, conduct all required tests and inspections of machinery, pumps and auxiliaries, and assist in the recording of the results in the Engine Room Log; perform related work as directed by the Marine Engineer in charge of the watch; when necessary, may be required to assume the duties of the Marine Engineer in charge of the watch; perform assignments equivalent to those described, and all other duties prescribed for this position in the Regulations of the Department. All Marine Engineers (Uniformed-Fire Department) perform related work.

Some of the physical activities performed by Marine Engineers (Uniformed-Fire Department) and environmental conditions experienced are: working outdoors in all kinds of weather, walking on wet decks, working in engine rooms, working around fuel tanks and oil containers, lifting items weighing up to 60 pounds, climbing stairs, standing for long periods, stooping and bending, and other physical marine engineer related work.

Special Working Conditions: Marine Engineers may be required to work shifts including nights, Saturdays, Sundays, and holidays.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$79,596 per annum. This rate is subject to change. There are two assignment levels within this class of positions. Promotions will generally be made to Assignment Level 1. After promotion, employees may be assigned to the higher assignment level at the discretion of the agency subject to the employee having a valid license issued by the United States Coast Guard Marine Inspection Service for Chief Engineer, New York City Motor Fireboats of at least 1,000 H.P. or Chief Engineer, Motor Vessels of at least 1,000 H.P.

HOW TO APPLY: : If you believe you are eligible to take this examination, submit an application on the Online Application System (OASys) at www.nyc.gov/examsforjobs. Follow the onscreen application instructions for electronically submitting your application and payment, and completing any required information. A valid email address is required to file online. Several internet service providers, including but not limited to Google, Yahoo!, Hotmail, and AOL, offer free email addresses. The following methods of payment are acceptable: major credit card, bank card associated with a bank account, or a prepaid debit card with a credit card logo which you may purchase online or at various retail outlets. You may come to the DCAS Computer-based Testing & Applications Centers to file for this examination online and submit a money order payable to DCAS (Exams).

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

The centers will be open Monday through Saturday from 9:00 AM to 5:00 PM:

Manhattan
2 Lafayette Street
17th Floor
New York, NY 10007

Brooklyn
210 Joralemon Street
4th Floor
Brooklyn, NY 11201

The DCAS Computer-based Testing & Applications Centers will be closed on MONDAY, FEBRUARY 17, 2014.

Special Circumstances Guide: Special Circumstances Guide: This guide is located on the DCAS website at www.nyc.gov/html/dcas/downloads/pdf/misc/exam_special_circumstances.pdf and available at the DCAS Computer-based Testing & Applications Centers. This guide gives important information about claiming Veterans' or Legacy credit, and notifying DCAS of a change in your mailing address. Follow all instructions on the Special Circumstances Guide that pertain to you when you complete your "Application for Examination."

ELIGIBILITY TO TAKE EXAMINATION: This examination is open to each employee of The New York City Fire Department who **on the date of the application:**

- (1) holds a permanent (not provisional) competitive appointment or appears on a Preferred List (see Note, below) for the title of Firefighter and has served permanently in such title for a period of not less than three years; or
- (2) holds a permanent (not provisional) competitive appointment or appears on a Preferred List (see note below) for the title of Pilot, Fire Marshall(Uniformed), or Wiper (Uniformed) and has served permanently in such title for a period of not less than one year; and
- (3) is not otherwise ineligible.

(Note: A "Preferred List" is a civil service list which is only for certain former permanent incumbents of the eligible title who have rehiring rights.)

This examination is also open to employees who were appointed to an eligible title pursuant to New York State Civil Service Law, section 55-a, and who meet all other eligibility requirements.

If you do not know if you are eligible, check with **your agency's personnel office**. You are responsible for determining whether or not you meet the eligibility requirements for this examination prior to submitting your application. If you are marked "Not Eligible," your application fee will not be refunded and you will not receive a score.

LICENSE REQUIREMENT: On the date of application, you must possess a valid license issued by the United States Coast Guard Marine Inspection Service for Assistant Engineer or Chief Engineer, New York City Motor Fireboats of at least 1,000 H.P. or Assistant Engineer or Chief Engineer, Motor Vessels of at least 1,000 H.P.

A valid license issued by the United States Coast Guard Marine Inspection Service for Assistant Engineer or Chief Engineer must be maintained for the duration of your employment.

You must complete Section B & C of the Education and Experience Test.

REQUIREMENT TO BE PROMOTED:

Transportation Workers Identification Card (TWIC) Requirement: You must possess a TWIC issued by the U.S. Transportation and Security Administration by the time of promotion. If you are engaged in an appeal or waiver process for the TWIC, you will not be considered for promotion until such process has been completed.

Merchant Mariner Credential (MMC) Requirement: At the time of promotion, you must obtain this document from the United States Coast Guard.

You must renew and continue to possess a valid TWIC and MMC for the duration of your employment.

ELIGIBILITY TO BE PROMOTED: In order to be eligible for promotion, you must have completed your probationary period in one of the eligible titles as indicated in the above "Eligibility To Take Examination" section, and you must be permanently employed in such title or your name must appear on a Preferred List for such eligible title at the time of promotion. Additionally, you must have served permanently in such title for at least one year.

REQUIRED INFORMATION:

1. **Application for Examination:** Follow the online instructions, including those relating to the payment of fee and, if applicable, those found in the Special Circumstances Guide.
2. **Education and Experience Test:** Fill out **Sections B and C**. This test must be filled out completely and in detail for you to receive your proper rating. Follow the online instructions.

THE TEST: : You will be given a license and experience test. Your score on this test will be used to determine your place on an eligible list. On the license and experience test you will receive a score of 70 points for meeting the eligibility and license requirements listed above. After these requirements are met, you will receive credit up to a maximum of 100 points on the following basis:

Additional Credit:

1. Two points will be given for each year of full-time satisfactory experience as a permanent Wiper (Uniformed) on New York City Fireboats up to a maximum of 20 points.
2. Five points will be given for a valid license issued by the United States Coast Guard Marine Inspection Service for Assistant Engineer, Unlimited Horsepower.
3. Ten points will be given for a valid license issued by the United States Coast Guard Marine Inspection Service for Chief Engineer, 1,000 horsepower or greater.

You will receive a maximum of one year of experience credit for each year you worked. If you have any of the above experience on a part-time basis, it will be credited according to the equivalent percent of full-time experience. **Experience used to meet the eligibility requirement cannot be used to gain additional credit.**

You must clearly specify in detail all of your relevant license(s) and experience on your Education and Experience Test and submit it on the date of your application. You will not receive credit for license and experience which you obtain after the date you applied, nor will you be permitted to submit new or additional information about your license(s) and experience once the application has been submitted.

License and Experience must be obtained by the date of the application.

THE TEST RESULTS: If you pass the education and experience test and are marked eligible, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for promotion when your name is reached on the eligible list.

GROUP LISTS: All applications postmarked by the last day in a given month will constitute a group, and the names of all applicants found qualified in that month will appear on a group eligible list. Group eligible lists will be used in the order they are established.

ADDITIONAL INFORMATION:

Application Receipt: You will be emailed a receipt immediately after you have applied for the examination. If you do not receive this receipt, contact this agency at OASys@dcas.nyc.gov. Include your social security number and the examination number and title in your email. You will also be mailed an acknowledgment letter within three months of the date YOU applied. If you do not receive an acknowledgment letter, write to this agency, Attention: Exam Support Group, 1 Centre Street, 14th Floor, New York, NY 10007 to request verification that your application was received. Include your social security number and the examination number and title in your request.

PENALTY FOR MISREPRESENTATION: Any intentional misrepresentation on the application or examination may result in disqualification, even after promotion, and may result in criminal prosecution.

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available at nyc.gov/DCAS Computer-based Testing & Applications Centers.

The City of New York is an Equal Opportunity Employer.
Title Code No. 70316; Fire Service

For information about other exams, and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcas