



THE CITY OF NEW YORK
DEPARTMENT OF CITYWIDE
ADMINISTRATIVE SERVICES
APPLICATIONS UNIT
1 CENTRE STREET
14th Floor
NEW YORK, NY 10007

REQUIRED FORMS

APPLICATION FORM
EDUCATION AND EXPERIENCE
TEST PAPER

MICHAEL R. BLOOMBERG
Mayor

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Commissioner

NOTICE
OF
EXAMINATION

CLIMBER AND PRUNER

Exam. No. 0109

WHEN TO APPLY: From: October 7, 2009
To: October 21, 2009
card, bank

APPLICATION FEE: \$50.00
*Payable by money order to D.C.A.S.
(EXAMS) or payable online by credit
card, or debit card.*

THE TEST DATE: The qualifying practical test is expected to begin on a date to be determined.

WHAT THE JOB INVOLVES: Climber and Pruners, under supervision, perform all types of work required for the planting, maintenance, and removal of trees and large shrubs; climb, prune, brace, cut and fell trees and large shrubs; spray trees and large shrubs to protect them against insects, fungi, or other parasites; plant, transplant, and care for trees and large shrubs; perform tree inspection work; operate manual and power-driven equipment; operate cars and trucks; operate other motorized equipment incidental to the performance of the above duties. All Climber and Pruners perform related work.

Some of the physical activities performed by Climber and Pruners and environmental conditions experienced are: Climbing in and out of an aerial lift device (bucket truck); climbing up in a tree using rope and harness or bucket; operating a chain saw; operating heavy motorized equipment such as bucket truck, chipper, loader, and stump grinder; lifting and moving heavy objects; standing for extended periods of time; and working outdoors in a restricted space in an urban environment in all kinds of weather, including severe weather conditions.

Special Working Conditions: When responding to emergency conditions, Climber and Pruners may be required to work shifts including nights, Saturdays, Sundays, and holidays.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$47,053 per annum. This rate is subject to change.

HOW TO APPLY: If you believe you meet the requirements in the "How to Qualify" section, you must submit an application using one of the following options:

1. **Online at the DCAS Website:** Go to the Online Application System (OASys) at www.nyc.gov/examsforjobs and follow the onscreen application instructions for electronically submitting your application and payment, and completing any required forms. The following methods of payment are acceptable: major credit card, bank card associated with a bank account, or prepaid debit card which you may purchase online or at various retail outlets.
2. **By mail:** Fill out an "Application for Examination" form and return the completed form and application fee to DCAS Application Unit, 1 Centre Street, 14th floor, New York, NY 10007.

DCAS will not accept applications in person from candidates.

Special Circumstances Form: This form is included in the application package and located online at the above DCAS website. This form gives important information about requesting an alternate test date because of religious observance or a special test accommodation for disability, claiming Veterans' or Legacy credit, and notifying DCAS of a change in your mailing address. Follow all instructions on the Special Circumstances form that pertain to you when you complete your "Application for Examination."

You are responsible for determining whether or not you meet the eligibility requirements for this examination prior to submitting the application. If you are marked "Not Eligible," your application fee will not be refunded and you will not receive a score.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

HOW TO QUALIFY:

Experience Requirements: By the **last day of the Application Period** you must have:

Six months of satisfactory, full-time experience as a climber and pruner or arborist performing all types of tree work required for the planting, maintenance, and removal of trees and large shrubs including climbing, pruning, bracing, cutting and felling trees and large shrubs and operating manual, power driven and motorized equipment required for the performance of these duties.

Experience as a ground person is not acceptable towards meeting this requirement.

You may be given the qualifying practical test before we check your qualifications.

Driver License Requirement: At the time of appointment, eligibles must possess a motor vehicle driver license valid in the State of New York, and a Class B Commercial Driver License valid in the State of New York within one year of being appointed to this position. Serious moving violations, license suspension or accident record may disqualify you. This Class B Commercial Driver License must be maintained for the duration of your employment. Such license must not include any restrictions which would preclude the performance of Climber and Pruner work.

Drug Screening Requirement: You must pass a drug screening in order to be appointed and you may be drug tested on a random basis after your probationary period.

Residency: City residency is not required for this position.

English Requirement: You must be able to understand and be understood in English.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with the City of New York.

REQUIRED FORM(S):

1. **Application for Examination:** Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.
2. **Education and Experience Test Paper:** Write your social security number in the box at the top right side of the cover page, and the examination title and number in the box provided. Fill out Sections B and C. This form must be filled out completely and in detail for you to receive your proper rating. For each of your employments be sure to list the types of arboricultural work you performed and the types of manual power driven and motorized equipment you used in the performance of your duties. Keep a copy of your completed Education and Experience Test Paper for your records.

THE TEST:

Your score will be determined by an experience test. In addition, there will be a qualifying practical test. You will receive a score of 70 points for meeting the experience requirements listed above. After these requirements are met, you will receive credit up to a maximum of 100 points on the following basis:

Additional Credit:

For full-time satisfactory experience with a Municipal, State, or Federal park or forest service within the last five years performing climbing and pruning duties as described in the Experience Requirements section you will receive:

- 10 points for at least two years but less than three years of experience; or
- 20 points for at least three years but less than five years of experience; or
- 30 points for at least five years of experience.

For full-time satisfactory experience with a non-government tree company, park or forestry company, or utility within the last five years performing climbing and pruning duties as described in the Experience Requirements section you will receive:

- 5 points for at least two years but less than three years of experience; or
- 10 points for at least three years but less than five years of experience; or
- 15 points for at least five years of experience.

For current certification as a Certified Arborist by the International Society of Arboriculture, you will receive 5 points.

You will receive a maximum of one year of experience credit for each year you worked. If you have any of the above experience on a part-time basis, it will be credited according to the equivalent percent of full-time experience. Each year of experience will be credited under only one category which will be the highest appropriate category. Experience used to meet the minimum requirements cannot be used to gain additional credit.

Experience must be obtained by **the last day of the application period.**

You must pass the Experience Test to be called for the practical test. The practical test will consist of two subtests. Candidates who do not satisfactorily complete both of the subtests will be given a failing rating on the entire examination. In the first subtest: each candidate will be required to tie into a clip using an accepted safety knot; properly attach the clip to the safety saddle; tie a tautline hitch, or Blake's hitch (use of a secured foot lock is acceptable) and demonstrate its use; climb a tree, using the above equipment, and crotch in at a designated spot; move through the tree to designated spots; and descend to the ground. In the second subtest: each

candidate will be required to demonstrate how to safely operate an aerial lift device and use a chain saw to prune and remove tree limbs.

THE TEST RESULTS: If you pass the experience test and the qualifying practical test, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

ADDITIONAL INFORMATION:

Application Receipt: You will be mailed a receipt within three months of the last date of the application period. If you do not receive this item, write to this agency, Attention: Examining Service Section, 1 Centre Street, 14th floor, New York, NY 10007 to request verification that your application was received. Include your social security number and the examination number and title in your request.

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Unit of the Division of Citywide Personnel Services, 1 Centre Street, NY, NY.

The City of New York is an Equal Opportunity Employer.
Title Code No. 81303; Parks Operations and Maintenance Service.

For information about other exams, and your exam or list status, call 212-669-1357.
Internet: nyc.gov/dcas