

The City of New York
Department of Citywide Administrative Services
Division of Citywide Personnel Services -- Application Unit
1 Centre Street, 14th Floor New York, New York 10007
For Automated Information: Call (212) 669-1357 (24 hrs/7days)

Application Centers:
2 Lafayette Street, 17th Floor, New York, NY 10007
210 Joralemon St., 4th Floor, Brooklyn, NY 11201
Website Address: www.nyc.gov/dcas

APPLICATION SCHEDULE – FEBRUARY 2012

FILING PERIOD: FEBRUARY 1, 2012 TO FEBRUARY 21, 2012

(ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE)

The N.Y.C. Department of Citywide Administrative Services currently has Application Centers open to the public at the following 2 locations: 2 Lafayette St., 17th Floor, Manhattan, NY 10007 and 210 Joralemon St., 4th Floor, Brooklyn, NY 11201. The hours of operation are between 9:00 AM and 5:00 PM, Monday through Saturday beginning on the first day of the filing period, unless otherwise noted. You can also obtain application forms by having an application sent to you by mailing a request along with a self-addressed stamped business/legal size envelope to DCAS Application Unit, 1 Centre Street, 14th floor, New York, New York 10007. **Requests must be received at least seven days before the filing period closes.**

If this option is available to you and you wish to apply for an examination online, you can go to the DCAS Online Application System (OASys) at www.nyc.gov/examsforjobs and follow the onscreen application instructions for electronically submitting your application and payment, and completing any required forms. If a computer is unavailable to you, you can visit one of the above mentioned Application Centers where computers are available to the public to apply for the exams listed below.

If you are applying for an examination by mail, your properly completed application form(s) must be mailed to DCAS Application Unit, 1 Centre Street, 14th Floor, New York, New York 10007 and postmarked no later than the last date of the application filing period.

O P E N C O M P E T I T I V E -- (O C)

TITLE OF EXAM	EXAM NO.	FILING PERIOD	REQUIRED FORMS	FILING FEE	TEST DATE
Associate Engineering Technician	2030	POSTPONED UNTIL FURTHER NOTICE			
Cashier	2031	POSTPONED UNTIL FURTHER NOTICE			
Emergency Medical Specialist- Paramedic (Fire Department)	2026	2/01/12–2/21/12	APP, EETP, FEFS	\$61.00	E&E
Rubber Tire Repairer	2032	2/01/12–2/21/12	APP, EETP, FEFS	\$68.00	E&E
Steam Fitter	2033	2/01/12–2/21/12	APP, EETP, FEFS	\$96.00	05/19/2012

P R O M O T I O N – (P R O)

TITLE OF EXAM	EXAM NO.	FILING PERIOD	REQUIRED FORMS	FILING FEE	TEST DATE
Associate Engineering Technician	2515	POSTPONED UNTIL FURTHER NOTICE			
Associate Supervisor Of School Security	2516	2/01/12–2/21/12	APP ONLY	\$68.00	06/09/2012
Emergency Medical Specialist- Paramedic (Fire Department)	2513	2/01/12–2/21/12	APP, EETP	\$61.00	E&E
Resident Buildings Superintendent	2517	2/01/12–2/21/12	APP ONLY	\$68.00	05/19/2012
Steam Fitter (HHC)	2503	2/01/12–2/21/12	APP ONLY	\$96.00	05/19/2012
Steam Fitter	2518	2/01/12–2/21/12	APP ONLY	\$96.00	05/19/2012
Supervising Police Communication Technician	2514	2/01/12–2/21/12	APP ONLY	\$61.00	06/13/2012
Police Officer	2556	2/11/12	APP ONLY	\$40.00	02/11/2012

P R O M O T I O N -- (P R O) ■ ■ C O N T I N U O U S F I L I N G

TITLE OF EXAM	EXAM NO.	FILING PERIOD	REQUIRED FORMS	FILING FEE	TEST DATE
Marine Engineer (Dot)(Ferry)	1528	01/05/2011 - **	APP, EETP	\$82.00	E & E* (see below)
Marine Engineer (Uniformed -Fire Dept.)	1529	01/05/2011 - **	APP, EETP	\$88.00	E & E* (see below)

NOTE:* - EDUCATION AND EXPERIENCE ** - OPEN UNTIL FURTHER NOTICE *3- SPECIAL EETP REQUIRED

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O P E N C O M P E T I T I V E - (O C) ■ ■ C O M P U T E R I Z E D T E S T I N G / F I L I N G

APPLICATION FEES: Payable only at a Computerized Testing Center on the day of the test by credit card, bank card, debit card, or money order payable to DCAS (EXAMS). If you pay by credit card, bank card or debit card, you will receive a \$5.00 discount.

Note: You are not permitted to enter the test site with calculators, cellular phones, beepers, pagers, cameras, portable media players, or other electronic devices. Electronic devices with an alphabetic keyboard or with word processing or data recording capabilities such as planners, organizers, etc. are prohibited. If you are found to be in possession of any of these devices, you may not receive your test results, your test score may be nullified, and your application fee will not be refunded.

There will be no testing on Saturday, February 11, 2012 and Monday, February 20, 2012

TITLE OF EXAM	EXAM NO.	FILING PERIOD	TESTING DATES			FILING FEE
Caseworker	2321	2/1/12 - 3/6/12	Wednesday	2/1	1:30 PM	\$47.00
			Tuesday	2/7	9:30 AM	
			Friday	2/17	1:30 PM	
			Wednesday	2/22	1:30 PM	
			Saturday	2/25	9:30 AM	
			Thursday	3/1	6:00 PM	
			Tuesday	3/6	9:30 AM	
Child Protective Specialist	2332	2/3/12 - 3/7/12	Friday	2/3	1:30 PM	\$61.00
			Thursday	2/9	6:00 PM	
			Saturday	2/18	9:30 AM	
			Friday	2/24	1:30 PM	
			Tuesday	2/28	9:30 AM	
			Wednesday	3/7	1:30 PM	
Correction Officer	2322	2/2/12 - 3/9/12	Monday	9:30 AM & 1:30 PM		\$54.00
			Tuesday	6:00 PM		
			Thursday	9:30 AM		
			Friday	9:30 AM & 6:00 PM		
			Saturday	1:30 PM		
Eligibility Specialist	2333	2/2/12 - 3/9/12	Thursday	2/2	6:00 PM	\$47.00
			Wednesday	2/8	1:30 PM	
			Tuesday	2/14	9:30 AM	
			Wednesday	2/15	1:30 PM	
			Thursday	2/23	6:00 PM	
			Friday	3/2	1:30 PM	
			Saturday	3/3	9:30 AM	
			Thursday	3/8	6:00 PM	
Environmental Police Officer	2323	2/4/12 - 2/29/12	Saturday	2/4	9:30 AM	\$40.00
			Friday	2/10	1:30 PM	
			Thursday	2/16	6:00 PM	
			Tuesday	2/21	9:30 AM	
			Wednesday	2/29	1:30 PM	
Motor Vehicle Operator	2324	2/1/12-3/9/12	Monday	6:00 PM		\$47.00
			Wednesday	9:30 AM		
			Thursday	1:30 PM		
			Friday	9:30AM		
Motor Vehicle Operator (CUNY)	2350	2/1/12-3/9/12	Monday	6:00 PM		\$47.00
			Wednesday	9:30 AM		
			Thursday	1:30 PM		
			Friday	9:30AM		

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Police Officer	2326	2/1/12 - 3/9/12	Monday	9:30 AM & 1:30 PM		\$40.00
			Tuesday	1:30 PM & 6:00 PM		
			Wednesday	6:00 PM		
			Thursday	9:30 AM & 1:30 PM		
			Friday	6:00 PM		
			Saturday	1:30 PM		
School Safety Agent	2327	2/1/12 - 3/9/12	Monday	1:30 PM & 6:00 PM		\$47.00
			Tuesday	6:00 PM		
			Wednesday	9:30 AM		
			Thursday	9:30 AM		
			Friday	6:00 PM		
Sewage Treatment Worker	2328	2/4/12 - 2/29/12	Saturday	2/4	9:30 AM	\$85.00
			Friday	2/10	1:30 PM	
			Thursday	2/16	6:00 PM	
			Tuesday	2/21	9:30 AM	
			Wednesday	2/29	1:30 PM	
Special Officer	2329	2/1/12 - 3/7/12	Tuesday	1:30 PM		\$47.00
			Wednesday	6:00 PM		
Special Officer (HHC)	2330	2/1/12 - 3/7/12	Tuesday	1:30 PM		\$47.00
			Wednesday	6:00 PM		
Traffic Enforcement Agent	2331	2/4/12 - 2/29/12	Saturday	2/4	9:30 AM	\$40.00
			Friday	2/10	1:30 PM	
			Thursday	2/16	6:00 PM	
			Tuesday	2/21	9:30 AM	
			Wednesday	2/29	1:30 PM	