



The City of New York
 Department of Citywide Administrative Services
 1 Centre Street, 14th Floor New York, New York 10007
 Human Capital – Administration, Customer, and Exam Support
 For Automated Information: Call (212) 669-1357 (24 hrs/7days)
 Computer-based Testing & Applications Centers (CTACs)

2 Lafayette Street, 17th Floor,
 New York, NY 10007

210 Joralemon Street, 4th Floor,
 Brooklyn, NY 11201

118-35 Queens Blvd., 5th Floor,
 Forest Hills, NY 11375

DCAS Website Address: www.nyc.gov/dcas

APPLICATIONS SCHEDULE – NOVEMBER 2017

(ALL DATES ARE TENTATIVE AND SUBJECT TO CHANGE)

If you wish to apply for one of the exams open during this Application Period, please apply online by going to the DCAS [Online Application System](http://www.nyc.gov/examsforjobs) (OASys) at www.nyc.gov/examsforjobs and follow the onscreen application instructions for electronically submitting your application and payment, and completing any required forms.

If a computer is unavailable to you, you can visit one of the CTACs where computers are available to the public to apply for the exams listed below.

The CTACs are open to the public at the following two locations: 2 Lafayette St., 17th Floor, Manhattan, NY 10007 and 210 Joralemon St., 4th Floor, Brooklyn, NY 11201. The hours of operation are between 9:00 AM and 5:00 PM, Monday through Saturday, unless stated otherwise.

OPEN COMPETITIVE – Exams Open to the Public

(SEE NOTICE OF EXAM FOR TYPE OF TEST DETAILS)

Apply Online During Application Period and Take Test When Called

TITLE OF EXAM	EXAM NO.	APPLICATION PERIOD	APPLICATION FEE	TEST TYPE	TEST DATE
AUTO MACHINIST	8016	11/01/17 – 11/21/17	\$85.00	QMC	04/24/2018
AUTO MECHANIC	8006	11/01/17 – 11/21/17	\$82.00	QMC	02/06/2018
AUTO MECHANIC (DIESEL)	8007	11/01/17 – 11/21/17	\$82.00	QMC	02/06/2018
HOUSING MANAGER	8017	11/01/17 – 11/21/17	\$68.00	QMC	04/10/2018
OCCUPATIONAL THERAPIST (DOE)	8018	11/01/17 – 11/30/17	\$82.00	OLEE	N/A
PHYSICAL THERAPIST (DOE)	8019	11/01/17 – 11/30/17	\$82.00	OLEE	N/A
PUBLIC HEALTH SANITARIAN	8020	11/01/17 – 11/21/17	\$61.00	QMC	03/06/2018
SOCIAL WORKER	8021	11/01/17 – 11/21/17	\$68.00	E & E	N/A

NOTE:

- E & E = EDUCATION AND EXPERIENCE TEST
- ** = OPEN UNTIL FURTHER NOTICE
- OLEE = ONLINE EDUCATION AND EXPERIENCE TEST
- MC = MULTIPLE CHOICE TEST
- QMC = QUALIFYING MULTIPLE CHOICE TEST
- QPT = QUALIFYING PRACTICAL TEST
- QIE = QUALIFYING INCUMBENT EXAMINATION
- TBD = To Be Determined



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QUALIFYING INCUMBENT EXAMINATION (QIE) – Exams for City Employees Only

(SEE NOTICE OF EXAM FOR TYPE OF TEST DETAILS)

Apply Online During Application Period

TITLE OF EXAM	EXAM NO.	APPLICATION PERIOD	APPLICATION FEE	TEST TYPE	TEST DATE
ADMINISTRATIVE ACTUARY	8232	11/01/17 – 11/14/17	\$68.00	QIE	N/A
ADMINISTRATIVE DIRECTOR OF LABORATORY (WATER QUALITY)	8233	11/01/17 – 11/14/17	\$68.00	QIE	N/A
ADMINISTRATIVE LANDMARKS PRESERVATIONIST	8234	11/01/17 – 11/14/17	\$68.00	QIE	N/A
ADMINISTRATIVE LANDSCAPE ARCHITECT	8235	11/01/17 – 11/14/17	\$68.00	QIE	N/A
ADMINISTRATIVE TRANSPORTATION COORDINATOR	8236	11/01/17 – 11/14/17	\$68.00	QIE	N/A
QUALITY CONTROL SPECIALIST	8237	11/01/17 – 11/14/17	\$68.00	QIE	N/A
SCIENTIST (RADIATION CONTROL)	8238	11/01/17 – 11/14/17	\$68.00	QIE	N/A
SERVICE INSPECTOR (BOARD OF EDUCATION)	8239	11/01/17 – 11/14/17	\$47.00	QIE	N/A
STEAM FITTER'S HELPER	8240	11/01/17 – 11/14/17	\$88.00	QIE	N/A
SUPERVISING BLASTING INSPECTOR	8241	11/01/17 – 11/14/17	\$68.00	QIE	N/A
ADMINISTRATIVE CLAIM EXAMINER	8242	11/15/17 – 11/28/17	\$68.00	QIE	N/A
ADMINISTRATIVE PUBLIC HEALTH NURSE	8243	11/15/17 – 11/28/17	\$68.00	QIE	N/A
ADMINISTRATIVE SUPERVISOR OF BUILDING MAINTENANCE	8244	11/15/17 – 11/30/17	\$68.00	QIE	N/A
ASSOCIATE RAILROAD SIGNAL SPECIALIST (OPERATIONS)	8245	11/15/17 – 11/28/17	\$82.00	QIE	N/A
CONTRACT REVIEWER (OFFICE OF LABOR SERVICES)	8246	11/15/17 – 11/28/17	\$68.00	QIE	N/A
TELECOMMUNICATIONS MANAGER	8247	11/15/17 – 11/28/17	\$68.00	QIE	N/A

P R O M O T I O N – Exams for City Employees Only

(SEE NOTICE OF EXAM FOR TYPE OF TEST DETAILS)

Apply Online During Application Period and Take Test When Called

TITLE OF EXAM	EXAM NO.	APPLICATION PERIOD	APPLICATION FEE	TEST TYPE	TEST DATE
AUTO MACHINIST (PROM)	8545	11/01/17 – 11/21/17	\$85.00	MC	04/24/2018
HOUSING MANAGER (PROM)	8516	11/01/17 – 11/21/17	\$68.00	MC	04/10/2018
MARINE ENGINEER (PROM)	8504	07/05/17 – **	\$82.00	E&E	N/A
MARINE ENGINEER (UNIFORMED – FIRE) (PROM)	8505	07/05/17 – **	\$91.00	E&E	N/A

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NOVEMBER 2017 – Self-scheduled Exams Open to the Public

APPLICATION AND SELF-SCHEDULING PERIOD: October 26, 2017 to November 30, 2017 (or until all seats are filled)

TESTING PERIOD: November 1, 2017 to November 31, 2017

TESTING DAYS CAN CHANGE FROM MONTH TO MONTH

Computer-based Testing – Apply and schedule yourself for an exam listed below through the [Online Application System \(www.nyc.gov/examsforjobs\)](http://www.nyc.gov/examsforjobs) or come to one of the CTACs to use our computers to apply and schedule yourself for an exam listed below. The dates and times of each test will be available when you apply and schedule yourself for an exam below. The CTACs are located at 2 Lafayette Street, 17th Floor, Manhattan, NY 10007 and 210 Joralemon Street, 4th Floor, Brooklyn, NY 11201. The hours of operation are between 9:00 AM and 5:00 PM, Monday through Saturday unless stated otherwise.

Note: Electronic devices, including cell phones, are not permitted in the testing areas. Check the Notice of Examination to see if calculators are permitted. Unless otherwise indicated in the Notice of Examination, calculators with functions other than addition, subtraction, multiplication and division are prohibited.

- **TUESDAY, NOVEMBER 7, 2017 – THE CTACs WILL BE CLOSED IN OBSERVATION OF ELECTION DAY**
- **FRIDAY, NOVEMBER 10, 2017 – THE CTACs WILL BE CLOSED IN OBSERVATION OF VETERANS DAY**
- **SATURDAY, NOVEMBER 11, 2017 – THE CTACs WILL BE CLOSED IN OBSERVATION OF VETERANS DAY**
- **THURSDAY, NOVEMBER 23, 2017 – THE CTACs WILL BE CLOSED IN OBSERVATION OF THANKSGIVING**
- **WEDNESDAY, NOVEMBER 29, 2017 – THE CTACs WILL BE CLOSED**

Title of Exam	Exam No.	Application/Schedule Start Date	Monthly Testing Days	Application Processing Fee
CORRECTION OFFICER	8309	10/26/2017	11/01/2017-11/30/2017	\$61.00
ENVIRONMENTAL POLICE OFFICER	8310	10/26/2017	11/01/2017-11/30/2017	\$61.00
POLICE COMMUNICATIONS TECHNICIAN	8311	10/26/2017	11/01/2017-11/30/2017	\$54.00
SEWAGE TREATMENT WORKER	8313	10/26/2017	11/01/2017-11/30/2017	\$91.00
SCHOOL SAFETY AGENT	8312	10/26/2017	11/01/2017-11/30/2017	\$47.00
SPECIAL OFFICER	8314	10/26/2017	11/01/2017-11/30/2017	\$47.00
SPECIAL OFFICER (NYC H+H)	8315	10/26/2017	11/01/2017-11/30/2017	\$47.00
TRAFFIC ENFORCEMENT AGENT	8316	10/26/2017	11/01/2017-11/30/2017	\$47.00



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DECEMBER 2017 – Upcoming Self-scheduled Exams Open to the Public

APPLICATION AND SELF-SCHEDULING PERIOD: NOVEMBER 27, 2017 to DECEMBER 30, 2017 (or until all seats are filled)
 TESTING PERIOD: DECEMBER 1, 2017 to DECEMBER 30, 2017
 TESTING DAYS CAN CHANGE FROM MONTH TO MONTH

Computer-based Testing – Apply and schedule yourself for an exam listed below through the [Online Application System \(www.nyc.gov/examsforjobs\)](http://www.nyc.gov/examsforjobs) or come to one of the CTACs to use our computers to apply and schedule yourself for an exam listed below. The CTACs are located at 2 Lafayette Street, 17th Floor, Manhattan, NY 10007 and 210 Joralemon Street, 4th Floor, Brooklyn, NY 11201. The hours of operation are between 9:00 AM and 5:00 PM, Monday through Saturday unless stated otherwise.

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- **SATURDAY, DECEMBER 23, 2017 – THE CTACS WILL BE CLOSED IN OBSERVATION OF CHRISTMAS**
- **MONDAY, DECEMBER 25, 2017 – THE CTACS WILL BE CLOSED IN OBSERVATION OF CHRISTMAS**
- **SATURDAY, DECEMBER 30, 2017 – THE CTACS WILL BE CLOSED IN OBSERVATION OF NEW YEAR’S DAY**
- **MONDAY, JANUARY 1, 2017 – THE CTACS WILL BE CLOSED IN OBSERVATION OF NEW YEAR’S DAY**

Title of Exam	Exam No.	Application/Schedule Start Date	Monthly Testing Days	Application Processing Fee
CHILD PROTECTIVE SPECIALIST	8317	11/27/2017	12/01/2017-12/30/2017	\$68.00
ENVIRONMENTAL POLICE OFFICER	8310	11/27/2017	12/01/2017-12/30/2017	\$61.00
POLICE COMMUNICATIONS TECHNICIAN	8311	11/27/2017	12/01/2017-12/30/2017	\$54.00
SEWAGE TREATMENT WORKER	8313	11/27/2017	12/01/2017-12/30/2017	\$91.00
SCHOOL SAFETY AGENT	8312	11/27/2017	12/01/2017-12/30/2017	\$47.00
TRAFFIC ENFORCEMENT AGENT	8316	11/27/2017	12/01/2017-12/30/2017	\$47.00