

CITY OF NEW YORK
DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
Division of Real Estate Services
1 Centre Street, 19th Floor North
New York, NY 10007
(212) 669-8888

Parcel No. _____ Boro _____ Block _____ Lot(s) _____ Sale Date _____

APPLICANT – COMPLETE PART I AND RETURN WITH YOUR MORTGAGE APPLICATION

PART I – REQUEST FOR LOAN HISTORY

Name of Applicant _____ Name of Lender _____

Address of Applicant _____ Address of Lender (including zip code) _____

TO LENDER: I have applied for a mortgage and stated in my application that the balance of the loan with you is as shown below. You are authorized to verify this information and to supply the Division of Real Estate Services with the information requested. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers.

X _____
Signature of Applicant _____ Date _____

X _____
Signature of Applicant _____ Date _____

INFORMATION TO BE VERIFIED

Loans Outstanding to Applicant(s):

<u>Loan Type</u>	<u>Account Number</u>	<u>Term</u>	<u>Date of Loan</u>	<u>Original Amount</u>	<u>Current Balance</u>	<u>Monthly Payment</u>	<u>Payment History</u>
_____	_____	_____	_____	\$ _____	\$ _____	\$ _____/Mo	_____
_____	_____	_____	_____	\$ _____	\$ _____	\$ _____/Mo	_____
_____	_____	_____	_____	\$ _____	\$ _____	\$ _____/Mo	_____

TO BE COMPLETED BY DEPOSITORY AND RETURNED TO

Division of Real Estate Services
1 Centre Street, 19th Floor North
New York, NY 10007
Tel: (212) 669-8888
Fax: (212) 669-2477

PART II – VERIFICATION OF LENDER

Loans Outstanding to Applicant(s):

<u>Loan Type</u>	<u>Account Number</u>	<u>Term</u>	<u>Date of Loan</u>	<u>Original Amount</u>	<u>Current Balance</u>	<u>Monthly Payment</u>	<u>Payment History</u>
_____	_____	_____	_____	\$ _____	\$ _____	\$ _____/Mo	_____
_____	_____	_____	_____	\$ _____	\$ _____	\$ _____/Mo	_____
_____	_____	_____	_____	\$ _____	\$ _____	\$ _____/Mo	_____

Additional information which may assist in determining credit worthiness: (Please include information on loans paid-in-full)

X _____
Signature of Depository _____ Title _____ Date _____

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APPLICANT – COMPLETE PART I AND RETURN WITH YOUR MORTGAGE APPLICATION

PART I – REQUEST FOR VERIFICATION OF EMPLOYMENT

Name of Applicant _____

Address of Applicant _____

Name of Employer _____

Address of Employer _____

I have applied for a mortgage and stated that I am now employed by you. My signature below authorizes verification of this information.

X _____ Date _____
Signature of Applicant

TO EMPLOYER: An Application has been made by the above-named applicant for a mortgage loan to be made by the City of New York. The confirmation requested is for confidential use and is to be forwarded to the following address:

Division of Real Estate Services
1 Centre Street, 19th Floor North
New York, NY 10007
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PART II – EMPLOYER’S VERIFICATION

	EARNINGS		
Present Position	<u>Type</u>	<u>Year to Date</u>	<u>Last Year</u>
_____	Base Pay	\$ _____	\$ _____
Length of Employment _____	Overtime	\$ _____	\$ _____
Start Date _____	Other	\$ _____	\$ _____
Probability of continued employment _____			

If overtime or bonus applicable, is its continuance likely? Circle yes or no

Bonus – Yes No Overtime – Yes No

Comments:

The above is furnished to you in strict confidence in response to your request

X _____ Title _____ Date _____
Signature of Employer

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APPLICANT – COMPLETE PART I AND RETURN WITH YOUR MORTGAGE APPLICATION

PART I – REQUEST FOR VERIFICATION OF DEPOSIT

Name of Applicant _____ Name of Depository _____

Address of Applicant _____ Address of Depository (including zip code) _____

TO DEPOSITORY: I have applied for a mortgage and stated in my application that the balance of the loan with you is as shown below. You are authorized to verify this information and to supply the Division of Real Estate Services with the information requested. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers.

X _____
Signature of Applicant _____ Date _____

X _____
Signature of Applicant _____ Date _____

INFORMATION TO BE VERIFIED

<u>Type of Account</u>	<u>Account in Name of</u>	<u>Account Number</u>	<u>Balance</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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PART II – VERIFICATION OF DEPOSITORY

Deposit Accounts of Applicant(s)

<u>Type of Account</u>	<u>Account Number</u>	<u>Current Balance</u>	<u>Average Balance</u>	<u>Date Opened</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Additional information which may assist in determining credit worthiness: (Please include information on loans paid-in-full)

X _____
Signature of Depository _____ Title _____ Date _____