



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
DIVISION OF CITYWIDE PERSONNEL SERVICES

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Martha K. Hirst
Commissioner

James G. Hein
Deputy Commissioner

MEMORANDUM

To: All Interested Parties

From: Sherry Schultz
Director of Classification and Compensation

Date: April 22, 2009

Subject: Notice of Public Hearing regarding a proposal to classify for use by the New York City Police Department (“PD”), the titles of Chief of Staff – PD, Deputy Commissioner (Counterterrorism) – PD, Deputy Commissioner (Intelligence) – PD, Director of Internal Affairs – PD, Director of Organized Crime Control – PD, Secretary to the First Deputy Commissioner – PD, each with one position authorized, in the Exempt Class; the managerial titles of Civilianization Manager – PD, Director for Equal Employment Opportunity – PD, Director of Photographic Services – PD, Director of Support Services – PD, Director of Technology Development – PD, each with one position authorized and Intelligence Research Manager – PD (25 positions), in the Non-Competitive Class; and the non-managerial titles of Assistant Advocate – PD (with 3 Assignment Levels) (50 positions), Assistant Counsel – PD (10 positions), and Intelligence Research Specialist – PD (with 3 Assignment Levels) (125 positions), in the Non-Competitive Class as indicated in the attached Public Hearing Announcement.

The Commissioner of the Department of Citywide Administrative Services has ordered a Public Hearing to be held on May 26, 2009, at 10:00 AM, at 1 Centre Street, Pre-Bid Room 18th Floor North, New York, NY 10007 (18th floor public access only from South elevators) on a proposal to amend the Classified Service of the City of New York as follows:

Citywide Personnel
Services

Facilities Management
& Construction

Municipal Supply
Services

Real Estate Services

Citywide Equal
Employment
Opportunity

Citywide Occupational
Safety & Health

Transportation
Services

The City Record

CityStore

I. By including the following titles, each with one position authorized, in the Exempt Class:

Subject to Rule X:

The managerial titles of: Chief of Staff - PD, Deputy Commissioner (Counterterrorism) – PD; Deputy Commissioner (Intelligence) – PD; Director of Internal Affairs – PD; and Director of Organized Crime Control – PD; and

The sub-managerial title of: Secretary to the First Deputy Commissioner – PD.

II. By including the following titles in the Non-Competitive Class, with the numbers of positions and subject to the Rules and Parts indicated:

Subject to Rule X, Part I, the managerial titles of:

Each with one authorized position: Civilianization Manager – PD; Director for Equal Employment Opportunity – PD; Director of Photographic Services – PD; Director of Support Services – PD; and Director of Technology Development – PD; and

With 25 positions authorized: Intelligence Research Manager – PD; and

Subject to Rule XI, Part I, the sub-managerial titles of:

With 50 positions authorized, Assistant Advocate – PD (with 3 Assignment Levels);

With 10 positions authorized, Assistant Counsel – PD; and

With 125 positions authorized, Intelligence Research Specialist – PD (with 3 Assignment Levels).

Note: Part I positions are excluded from Civil Service Law Section 75 Disciplinary procedures.

Copies of the proposal, the proposed classification resolution and proposed class specifications for the above titles can be viewed by clicking the Classification Hearings Schedule link under the DCAS 5 Year Plan Regarding Provisional Appointments heading at www.nyc.gov/dcas.

Those wishing to testify should contact Carol Gold of my staff at (212) 669-7312 (e-mail address: cgold@dcas.nyc.gov) as soon as possible before May 26, 2009. Written statements may be submitted to the Department of Citywide Administrative Services, 1 Center Street – Room 1480 South, New York, NY 10007 (FAX 212-669-7188) or by email to Carol Gold at the above email address and must be postmarked or sent by email no later than May 29, 2009.