

## **STRATEGIC COMPLIANCE SPECIALIST (BUILDINGS)**

### **Duties and Responsibilities**

This is a management class of positions.

Under executive direction, with broad latitude for independent action or decision, prepares highly sensitive information and analyses of data and policy for the Commissioner and oversight agencies to ensure compliance with laws, rules, and regulations applicable to the management of the Department; liaises with Bureau Managers to report on complex data and issues impacting organizational risks, labor relations, and other sensitive areas driving policy decisions; organizes and implements reporting systems; formulates plans, policies, procedures, performance measures, and communication strategies to improve organizational effectiveness; assists an agency executive in driving efficiency through improved processes and operational changes; influences stakeholders to implement strategies and achieve agency objectives.

### **Direct Lines of Promotion**

None. This class of positions is classified in the Exempt Class.