

City of New York
DEPT OF CITYWIDE ADMIN SVCS
Job Vacancy Notice - Repost

| | |
|---|--|
| Civil Service Title: Computer Programmer Analyst | Level: 01 |
| Title Code No: 13651 | Salary: \$43,197.00 - \$59,642.00 |
| Office Title: Applications Developer | Work location: 1 Centre St., N.Y. |
| Division/Work Unit: DRES/MIS | Number of Positions: 1 |

Hours/Shift: Day

Job Description

The Department of Citywide Administrative Services DCAS seeks to hire a Computer Programmer Analyst to serve as an Applications Developer to work within the Division of Real Estate Services' (DRES), MIS Unit. The candidate will work on the development and maintenance of components of a suite of Real Estate related computer systems. The candidate's responsibilities will be to:

- Development of computer codes to support various business process and business requirements
- Work with MIS director to determine where and how to make additions and/or changes to the existing database structure
- Work with MIS director to determine where and how to make additions and/or changes to the existing programs
- Test and debug all codes
- Development of technical and user documentation

Qualification Requirements

1. A baccalaureate degree from an accredited college, including or supplemented by twenty- four (24) semester credits in computer science or a related computer field; or
2. A four-year high school diploma or its educational equivalent and three years of satisfactory full-time computer programming experience; or
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years of the required experience in "2" above on the basis that sixty (60) semester credits from an accredited college is equated to one year of experience. In addition, twenty-four (24) credits from an accredited college or graduate school in computer science or a related computer field, or a certificate of at least 625 hours in computer programming from an accredited technical school (post high school), may be substituted for one year of experience. However, all candidates must have at least a four- year high school diploma or its educational equivalent.

Essential Skills

The candidate should possess a minimum of 3 years experience maintaining, modifying, migration and optimizing SQL Server databases; minimum of 5 years of working with Ms Access; minimum of 5 years of programming with VB and VBA; hands on experience on working with ASP.NET; strong communication skills – must be able to interact with senior management and end-users; ability to complete assigned tasks properly and on time; knowledge of ADABAS/NATURAL is a plus; knowledge of CICS/COBOL is a plus.

To Apply:

TO APPLY, PLEASE EMAIL YOUR COVER LETTER & RESUME TO: hrjobs@dcas.nyc.gov

The JVN# MUST be the only text in the subject line of email; e.g. JVN#10/006482. Please also indicate the JVN# in the upper right hand corner of your cover letter and resume. **Your cover letter and resume MUST be attached as one MS Word document, specifically with the .doc extension.**

Please send your cover letter and resume only once; you will receive confirmation of receipt.

If you do not have access to email, mail your Cover Letter & Resume to:

Recruitment Coordinator
DCAS/Human Resources Office
1 Centre Street, 17th Floor North
New York, N.Y. 10007

(Indicate JVN# in upper right hand corner of cover letter & resume)

PLEASE SUBMIT YOUR COVER LETTER & RESUME ONLY ONCE USING ONE OF THE ABOVE METHODS. NO PHONE CALLS, FAXES OR PERSONAL INQUIRIES PERMITTED. NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED.

| | | |
|------------------------------|-------------------------------|-----------------------------|
| Post Date: 11/23/2009 | Post Until: 12/23/2009 | JVN: 868-2010-006482 |
|------------------------------|-------------------------------|-----------------------------|

The City of New York is an Equal Opportunity Employer.