

**City of New York
DEPT OF CITYWIDE ADMIN SVCS
Job Vacancy Notice**

Civil Service Title: Oiler	Level: 00
Title Code No: 91628	Salary: \$369.92/Per Day
Office Title: Oiler	Work location: Various
Division/Work Unit: DFMC	Number of Positions: 1

Hours/Shift: Day

Job Description

The Department of Citywide Administrative Services (DCAS) seeks to hire an Oiler to work within the Division of Facilities Management and Construction (DFMC). The qualified candidate's responsibilities will include, but not be limited to:

- Lubrication and cleaning of power plant, pumps motors etc.
- Assist in the operation, maintenance and repair of this equipment
- Read meters, gauges and other operating equipment
- Maintain logs and equipment inventory
- Operate lubricant filtering and purifying equipment

Qualification Requirements

1. Three years of full-time satisfactory experience in the lubrication, maintenance and repair of mechanical equipment; or
2. One and one-half years of experience as described in "1" above plus graduation from an approved trade, technical or vocational high school or completion of an approved internship program; or
3. One year of experience as described in "1" above plus an associate degree form an accredited school in mechanical technology.

License Requirement

For appointment to certain positions, possession of a Class B Commercial Driver License valid in the State of New York may be required. There may be certain age requirements to obtain this license. Employees must maintain the Class B Commercial Driver License during their employment.

New York City residency is required within 90 days of appointment.

Essential Skills

To Apply:

TO APPLY, PLEASE EMAIL YOUR COVER LETTER & RESUME TO: hrjobs@dcas.nyc.gov

The JVN# MUST be the only text in the subject line of email; e.g. JVN#10/006186. Please also indicate the JVN# in the upper right hand corner of your cover letter and resume. **Your cover letter and resume MUST be attached as one MS Word document, specifically with the .doc extension.** Please send your cover letter and resume only once; you will receive confirmation of receipt.

If you do not have access to email, mail your Cover Letter & Resume to:

Recruitment Coordinator
DCAS/Human Resources Office
1 Centre Street, 17th Floor North
New York, N.Y. 10007

(Indicate JVN# in upper right hand corner of cover letter & resume)

PLEASE SUBMIT YOUR COVER LETTER & RESUME ONLY ONCE USING ONE OF THE ABOVE METHODS. NO PHONE CALLS, FAXES OR PERSONAL INQUIRIES PERMITTED. NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED.

Post Date: 09/03/2009

Post Until: 11/03/2009

JVN: 868-2010-006186

The City of New York is an Equal Opportunity Employer.