

City of New York
DEPT OF CITYWIDE ADMIN SVCS
Job Vacancy Notice - Repost

Civil Service Title: Mechanical Engineer	Level: 2
Title Code No: 20415	Salary: \$67,922.00 - \$94,363.00
Office Title: Mechanical Engineer	Work location: 1 Centre St, N.Y.
Division/Work Unit: DFMC	Number of Positions: 2

Hours/Shift: Day

Job Description

The Department of Citywide Administrative Services (DCAS) seeks to hire two Mechanical Engineers to work within the Division of Facilities Management and Construction (DFMC). The qualified candidates' responsibilities will include, but not be limited to:

- Preparation and review of mechanical engineering designs for construction and rehabilitation projects in the latest Autocad format
- Stamp and sign drawings as required, and file documents with the Department of Buildings
- Review of mechanical drawings and specifications
- Oversight and management of consultants
- Promote applicable energy conservation requirements
- Budget analysis of costs
- Review of mechanical cost estimates and change order negotiation
- Conduct field inspections and issue reports
- Oversight and coordination of construction sites
- Mechanical engineering specialist on complex mechanical engineering issues and preparation of technical reports

Qualification Requirements

1. Four (4) years of full-time, satisfactory experience in mechanical engineering work; and
2. A valid New York State Professional Engineer's License. A current New York State registration as a Professional Engineer must be maintained for the duration of employment.

A Masters degree in mechanical engineering from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council for Higher Education Accreditation (CHEA) may be substituted for one year of the mechanical engineering experience required in "1" above.

Special Note:

In addition to above qualification requirement, to be eligible for placement in Assignment Levels II and III, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.

Essential Skills

To Apply:

TO APPLY, PLEASE EMAIL YOUR COVER LETTER & RESUME TO: hrjobs@dcas.nyc.gov

The JVN# MUST be the only text in the subject line of email; e.g. JVN#10/004653. Please also indicate the JVN# in the upper right hand corner of your cover letter and resume. **Your cover letter and resume MUST be attached as one MS Word document, specifically with the .doc extension.** Please send your cover letter and resume only once; you will receive confirmation of receipt.

If you do not have access to email, mail your Cover Letter & Resume to:

Recruitment Coordinator
DCAS/Human Resources Office
1 Centre Street, 17th Floor North
New York, N.Y. 10007

(Indicate JVN# in upper right hand corner of cover letter & resume)

PLEASE SUBMIT YOUR COVER LETTER & RESUME ONLY ONCE USING ONE OF THE ABOVE METHODS. NO PHONE CALLS, FAXES OR PERSONAL INQUIRIES PERMITTED. NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED.

Post Date: 11/16/2009

Post Until: 1/16/2010

JVN: 868-2010-004653