

**City of New York**  
**DEPT OF CITYWIDE ADMIN SVCS**  
**Job Vacancy Notice – Repost was 868/2009/002787**

<b>Civil Service Title:</b> Electrical Engineer	<b>Level:</b> 2
<b>Title Code No:</b> 20315	<b>Salary:</b> \$67,922.00 - \$94,363.00
<b>Office Title:</b> Electrical Engineer	<b>Work location:</b> 1 Centre Street, NY, NY 10007
<b>Division/Work Unit:</b> DFMC	<b>Number of Positions:</b> 1

**Hours/Shift:** Day

**Job Description**

The Department of Citywide Administrative Services (DCAS) seeks to hire an Electrical Engineer to work within the Division of Facilities Management and Construction (DFMC). The qualified candidate's responsibilities will include, but not be limited to:

- Prepare and review electrical engineering designs for rehabilitation/system upgrades of office buildings, court houses or similar construction type
- Review of electrical cost estimates and change order negotiation
- Review and approval of consultants' design drawings and contract documents
- Project management of electrical-dominated capital projects
- Coordinate with utility companies impacting agency electrical and fire alarm system projects
- Survey and conduct research on agency electrical systems-related problems and technical reports
- Promote applicable energy conservation requirements
- Supervise other licensed electrical engineers

**Qualification Requirements**

A valid New York State Professional Engineer's License and four years of full-time experience in electrical engineering. A master's degree in electrical engineering from an accredited college will be accepted as equivalent to one year of the full-time experience in electrical engineering.

**Special Note:**

In addition to above qualification requirements, to be eligible for placement in Assignment Levels 2 and 3, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.

**Essential Skills**

Experience in the preparation and review of electrical engineering designs for rehabilitation/system upgrades of office buildings, court houses or similar construction type is preferred.

**To Apply:**

TO APPLY, PLEASE EMAIL YOUR COVER LETTER & RESUME TO: [hrjobs@dcas.nyc.gov](mailto:hrjobs@dcas.nyc.gov)

**The JVN# MUST be the only text in the subject line of email; e.g. JVN#10/002787.** Please also indicate the JVN# in the upper right hand corner of your cover letter and resume. **Your cover letter and resume MUST be attached as one MS Word document, specifically with the .doc extension.** Please send your cover letter and resume only once; you will receive confirmation of receipt.

If you do not have access to email, mail your Cover Letter & Resume to:

Recruitment Coordinator  
DCAS/Human Resources Office  
1 Centre Street, 17th Floor North  
New York, N.Y. 10007

(Indicate JVN# in upper right hand corner of cover letter & resume)

PLEASE SUBMIT YOUR COVER LETTER & RESUME ONLY ONCE USING ONE OF THE ABOVE METHODS.

NO PHONE CALLS, FAXES OR PERSONAL INQUIRIES PERMITTED.

NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED.

**Post Date:** 11/16/2009

**Post Until:** 1/16/2010

**JVN:** 868-2010-002787

**The City of New York is an Equal Opportunity Employer.**