



42 Broadway  
5th Floor  
New York, NY 10004

Dial 311  
(212-NEW-YORK)

[nyc.gov/consumers](http://nyc.gov/consumers)

## PEDICAB INSPECTION REQUIREMENTS

After you submit your complete Pedicab Business application, DCA will call you to schedule an inspection of your pedicab(s) at a designated location. Registration plates will be issued only to pedicabs that are on-site and that pass inspection during your scheduled appointment.

### Important:

- If you fail to appear with your pedicab(s) at the scheduled appointment time, you will be charged a \$55 fee for *each* pedicab that requires inspection. **You must pay the fee at the DCA Licensing Center, located at 42 Broadway, 5th floor, Manhattan, *before* a new inspection will be scheduled. You must also submit a Pedicab Reinspection Form.** Once payment is made, DCA will contact you to reschedule inspection of your pedicab(s).
- If your pedicab(s) fail inspection, you will be charged a \$55 fee for *each* pedicab that requires reinspection. **You must pay the fee at the DCA Licensing Center *before* a reinspection will be scheduled. You must also submit a Pedicab Reinspection Form and a copy of the Certificate of Inspection (received at the inspection site) for each pedicab listed on the Certificate and the inspection fee(s).** Once payment is made, DCA will contact you to schedule reinspection of your pedicab(s).
- If you bring more than 10 pedicabs for inspection, please arrive with additional staff from your business to help speed processing.

In order to pass inspection, your pedicab(s) must have:

- a valid Pedicab Identifying Number (PID) permanently marked on the pedicab's unibody frame that is consistent with the PID submitted to DCA on the ROSTER OF PEDICABS
- no electrically powered or motor-operated mechanisms
- three (3) or more wheels
- a unibody frame for the entire vehicle
- an operational hydraulic, mechanical disc, or drum brake system



- an operational secondary or emergency brake system
- operational battery-operated headlights
- operational battery-operated taillights
- operational turn lights that can be seen from the rear of the pedicab
- secure passenger seat belts for no more than three (3) passengers (either one seat belt for each passenger or one seat belt that covers all passengers)
- an audible signaling device
- reflectors on the spokes of wheels and on the wheel covers, if used
- a sign inside the pedicab easily viewed by passengers, with writing in at least 28 point type, that indicates:

**Licensee:** (Insert name appearing on Pedicab Business license to which pedicab is registered or the Doing-Business-As—DBA—name of the licensee.)

**Business License Number:**

**Telephone Number:** (Insert phone number of licensee.)

**Pedicab Registration Number:** (Insert registration number of pedicab.)

“If you have a complaint about this business, contact the NYC Department of Consumer Affairs at 311 or [www.nyc.gov/consumers](http://www.nyc.gov/consumers).”

*Note:* A sample sign is available at [http://www.nyc.gov/html/dca/downloads/pdf/pedicab\\_sign.pdf](http://www.nyc.gov/html/dca/downloads/pdf/pedicab_sign.pdf)

- a rate sign written in at least 28 point type that is conspicuously posted on *both sides* of the pedicab exterior
- (*if rate is based on period of use*) a calibrated timer affixed to the pedicab in clear view of passengers
- (*if rate is calculated by distance*) a distance calculating device (odometer) affixed to the pedicab in clear view of passengers
- a maximum width of 55 inches and a maximum length of 10 feet

**If you post advertisements on your pedicab(s), please note:**

- Advertisements cannot be placed on the same panel that displays the rates or method of calculating rates.
- Advertisements cannot be reflectorized, illuminated, animated, or extend beyond the body of the panel.