



CITY OF NEW YORK CONFLICTS OF INTEREST BOARD

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Steven B. Rosenfeld
Chair/Board Member

May 27, 2010

Monica Blum
Board Member

Angela Mariana Freyre
Board Member

MEDIA ADVISORY

Andrew Irving
Board Member

REQUESTS TO INSPECT CITY OFFICIALS'

Burton Lehman
Board Member

2009 FINANCIAL DISCLOSURE REPORTS

Mark Davies
Executive Director

The 2009 Financial Disclosure Reports for the Mayor, Comptroller, Public Advocate, and City Council Speaker will be available for inspection at the Board's offices beginning Tuesday, June 15, 2010, at 10:00 a.m. The reports for all other elected officials will be available on Tuesday, July 20, 2010, at 10:00 a.m. Reports for all other required filers (excluding those from DOE, HHC, and NYCHA) will be available Tuesday, August 3, 2010, at 10:00 a.m. The reports for filers from DOE, HHC, and NYCHA will be available on Tuesday, August 10, 2010, at 10:00 a.m. Please follow the procedures outlined below to request copies (these procedures are also available on our website at http://www.nyc.gov/html/conflicts/downloads/pdf2/fd%20docs/proc_req_fd_rep_orts.pdf). If you have any questions, please contact the financial disclosure staff of the Conflicts of Interest Board at (212) 442-1400.

Wayne G. Hawley
*Deputy Executive Director
& General Counsel*

Carolyn Lisa Miller
Director of Enforcement

Julia Davis
*Special Counsel &
Director of Financial
Disclosure*

Alex Kipp
*Director of Training &
Education*

WHEN YOU ARE REQUESTING FINANCIAL DISCLOSURE REPORTS, PLEASE REMEMBER:

Ute O'Malley
*Director of
Administration*

Derick Yu
*Director of Information
Technology*

- You must send your request in writing. **WE CANNOT TAKE REQUESTS OVER THE TELEPHONE.**
- You may send your request to us by fax, to Veronica Martinez Garcia at (212) 442-1407, or by email to garcia@coib.nyc.gov.
- In your written request, state the filer's name, title, agency, and the calendar year of the report(s) requested.
- Also include your name, organization, and telephone number.

WHEN THE REPORTS ARE READY:

- You will be notified by telephone, and an appointment will be arranged for you to come to the Board offices to inspect or pick up the report(s). You will be informed as to the cost of your request.
- If you come to our office at some time other than your appointment time, we will not be able to make the reports available to you.

BEFORE COPIES OF THE REPORTS ARE MADE AVAILABLE TO YOU, YOU MUST FILL OUT A REQUEST FORM FOR EACH FILER FOR WHOM YOU HAVE REQUESTED A REPORT.

- A Financial Disclosure Report Inspection Request Form must be completed for each filer whose reports you have obtained. The form may be found on our website at http://www.nyc.gov/html/conflicts/downloads/pdf2/fd%20docs/fd_rprt_inspect_form.pdf and completed in advance of coming to the Board's offices. Each form must contain an original signature.
- There is no charge for reports if they are inspected while you remain at the Conflicts of Interest Board office.
- If you would like to take a copy with you, you may purchase a copy at 25¢ per page.
- The Board will accept cash in the amount up to \$50.00 in payment for reports. Exact change is required. We CANNOT provide change. The Board will inform you of the cost of the documents requested when the appointment is made.
- You may also pay by check, made payable to the NYC Conflicts of Interest Board.

The Board will fill requests to inspect 2009 financial disclosure reports on a first come, first served basis. We will make every effort to fill your requests as quickly as we can.