

STEP FORWARD: EARN more. GET promotions. ACCESS benefits.

**Advance at Work** provides free, professional, personalized services to help working individuals like you earn more, get promotions, and access benefits. You and your career coach will plan for long-term career advancement and access higher paying positions in healthcare, retail, security, and other high-growth occupations.

### You may be eligible to enroll in Advance at Work if you:

- have been working for more than 6 months
- can take time to meet regularly for a year with a professional career coach and to engage in job-related training, research, and networking over several months
- are committed to taking steps to advance in your career
- make less than \$14 an hour or \$560 a week
- receive NO public cash assistance

### If you are eligible for Advance at Work, you will:

#### **Learn New Skills**

Advance at Work will help you access education, vouchers, and job-specific training that lead to career advancement. We also offer workshops throughout the five boroughs on using the internet to find the right job, asking for a raise, networking, interviewing, and more.

#### **Access Benefits and Manage your Money**

Advance at Work will help you increase your income by connecting you to food stamps, healthcare, subsidized childcare, and more. We offer professional low and no-cost tax preparation services onsite and at partner agencies in your community.

Advance at Work will also help you manage your finances and create long-term wealth by connecting you to safe and affordable bank accounts, credit repair services, savings programs, and retirement accounts.

#### **Earn More and Get a Promotion**

Advance at Work will find higher paying job openings in targeted growth occupations and help you conduct your own successful job search. We can also help you earn more money at your current employer.

**Create a path to success today. Your career coach is ready to help you reach your goals by phone, email, or in-person at our Center. To learn more, contact:**

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