



City of New York  
Board of Standards and Appeals  
250 Broadway, 29<sup>th</sup> Floor  
New York, NY 10007  
Phone: (212) 386-0009  
[www.nyc.gov/bsa](http://www.nyc.gov/bsa)

Letter of Substantial Compliance (LSC)  
Application Form

BSA APPLICATION NO. \_\_\_\_\_

**Section A**

**Applicant/  
Owner**

NAME OF APPLICANT

OWNER OF RECORD

ADDRESS

ADDRESS

CITY STATE ZIP

CITY STATE ZIP

AREA CODE TELEPHONE

LESSEE / CONTRACT VENDEE

AREA CODE FAX

ADDRESS

EMAIL

CITY STATE ZIP

**Section B**

**Site  
Data**

STREET ADDRESS (INCLUDE ANY A/K/A)

ZIP CODE

DESCRIPTION OF PROPERTY BY BOUNDING OR CROSS STREETS

BLOCK

LOT(S)

BOROUGH

COMMUNITY DISTRICT

LANDMARK/HISTORIC DISTRICT

CITY COUNCIL MEMBER

ZONING DISTRICT  
(include special district, if any)

ZONING MAP NUMBER

**Section D**

**Description**

(LEGALIZATION YES NO IN PART)

**Section E**

**Related Actions**

If "YES" to any of the below questions, please explain in the STATEMENT OF FACTS

YES NO

1. Are there any applications concerning the premises pending before any other government agency?....
2. Is the property the subject of any court action?.....
3. Has a zoning changed since the last approval?.....

**Section F**

**Signature**

I HEREBY AFFIRM THAT BASED ON INFORMATION AND BELIEF, THE ABOVE STATEMENTS AND THE STATEMENTS CONTAINED IN THE PAPERS ARE TRUE.

Signature of Applicant, Corporate Officer or Other Authorized Representative

SWORN TO ME THIS \_\_\_\_ DAY OF \_\_\_\_ 20\_\_

Print Name

Title

NOTARY PUBLIC