

BROOKLYN COMMUNITY BOARD #4 REQUIREMENTS FOR

RENEWALS
IN CONNECTION WITH THE NYS LIQUOR AUTHORITY
(This form is to be utilized for renewals for the following types of license requests):

Beer Only/ Wine and Beer Only/ Liquor, Wine and Beer

Under NYS Alcoholic Beverage Control Law, Community Boards are charged with reviewing applications for licenses that allow sale and or consumption of beer, wine and liquor.

It is to your advantage to notify the board of your intentions to renew your license at least 60 days prior to the expiration of your current license. The attached forms must be completely filled out in order to be heard by the Public Safety Committee. It is your responsibility to circulate the **Attention Residents & Neighbors** form in the immediate area of your establishment and to also bring proof of the posting to the committee meeting.

The board is very interested in how your business is affecting your neighbors and the surrounding community; concerns generally include: adverse police activity, loitering, crowd control, and noise.

Brooklyn Community Board #4 will review the applications for the aforementioned requests at the monthly Public Safety Committee meetings. The Public Safety Committee meetings are held on the 3rd Tuesday at the 83rd Precinct.-480 Knickerbocker Avenue at 6:00pm (unless otherwise noted) The full board will vote on your application request at the next following full board meeting.

Should you have any questions concerning any of this please contact the board's office at (718) 628-8400 or via email: BKO4@CB.NYC.GOV

Concerning your SLA Renewal
Application@_____

The Public Safety Committee meeting will be held, _____ at the 83rd Pct., 480 Knickerbocker Avenue, Brooklyn, New York 11237 at 6:00pm. You **must** be present in order to have your application considered.

Nadine Whitted

Nadine Whitted
District Manager
Community Board #4

CB#4 SLA RENEWAL QUESTIONAIRRE

Applicant Information & Legal Representation

- 1. Applicant _____ d/b/a _____
- 2. Street Address _____ cross streets _____
- 3. Owner/contact _____ telephone# _____
Fax # _____ email _____
- 4. Legal Firm/Contact _____
telephone # _____ fax # _____ email _____
- 5. Landlord/Name/Contact _____ telephone# _____
Fax # _____ email _____

Application Status (answer appropriate questions only)

- 6. Status is this a transfer license request? _____yes _____no
Are there any operational changes associated with this request ____yes ____no
Transfer -Prior License No. _____ Expiration Date _____
Operational Changes- Current License No. _____ Expiration Date _____
Describe changes- include: hours, service, occupancy, ownership, clientele, and other relevant info

- 7. **NYS- License Authority (SLA):** Filed: Y/N if yes- is a copy attached (Y/N). If not when will copy be sent to CB#4 _____? Has a hearing date been set? (Y/N)-If known, date of hearing _____
If No – When will SLA application be filed? _____
- 8. **Public Interest:** 500 foot hearing required? Y/ N /NA
What is the proximity to nearest Place of Worship? _____

19. **MUSIC** -Check All That Applies

Live Amplified _____ Live Acoustic _____ DJ _____ Video _____ Background _____ Jukebox _____

Karaoke _____ other _____

(Describe) _____

