



The City of New York
BUSINESS INTEGRITY COMMISSION
100 Church Street · 20th Floor
New York · New York 10007
Tel. (212) 676-6219 · Fax (212) 676-6279

Michael J. Mansfield
Commissioner/Chair

COMMISSION DIRECTIVE

September 1, 2009

Re: Trade Waste Brokers

Dear Licensee:

The Business Integrity Commission (“Commission”) is undertaking an effort to make sure that all trade waste brokers operating in New York City are registered by the Commission. In order to assist the Commission with this initiative, please provide the Commission with a list of all trade waste brokers you currently do business with and/or have done business with at any time during the past two years. The list should include the name, address, and telephone number of the trade waste broker. **Please provide this information to the Commission in a signed and notarized letter before the close of business on September 30, 2009.** If you do not and have not done business with any trade waste brokers during the past two years, please send a signed and notarized letter stating as such.

As you know, a trade waste broker is “a person or entity who, for a fee, brokers agreements between commercial establishments and providers of trade waste removal, collection, or disposal services or conducts evaluations or analyses of the waste generated by such commercial establishments in order to recommend cost efficient means of waste disposal or other changes in related business practices.” All trade waste brokers must register with the Commission.

Your response should be addressed to Jewel Allison at the Commission’s offices, 100 Church Street, New York, NY, 10007. Failure to comply with this Directive could result in administrative fines of up to \$10,000 and may adversely affect the status of your license or renewal application.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Mansfield" followed by a long, sweeping horizontal flourish.

Michael J. Mansfield
Commissioner/Chair