

**City of New York**  
**BUSINESS INTEGRITY COMMISSION**  
**Job Vacancy Notice**

**REVISED**

<b>Civil Service Title:</b> COMMUNITY ASSOCIATE	<b>Level:</b> 00
<b>Title Code No:</b> 56057	<b>Salary:</b> \$33,799.00-\$56,249.00
<b>Office Title:</b> INVESTIGATOR	<b>Work location:</b> 100 Church St., New York, NY
<b>Division/Work Unit:</b> Investigations Unit	<b>Number of Positions:</b> 2
<b>Job Description:</b>	
<p>NYC Business Integrity Commission, a law enforcement and regulatory agency, seeks a candidate for an Investigator position. Under supervision, the candidate will work with federal, state, and local law enforcement agencies in the investigation of organized crime activities and other criminal activities; conduct background, criminal and civil investigations of public wholesale market businesses and of commercial waste removal companies, including but not limited to conducting interviews, preparing detail reports, developing, collecting and analyzing intelligence information, and conducting surveillance.</p>	
<b>Qualification Requirements:</b>	
<ol style="list-style-type: none"> <li>1. A four year high school diploma or its educational equivalent and three years of full-time, satisfactory experience in activities related to duties described above; or</li> <li>2. A baccalaureate degree from an accredited college.</li> <li>3. <b>NYC residency required within 3 months of appointment.</b></li> </ol>	
<b>Preferred Skills:</b>	
<ul style="list-style-type: none"> <li>• Knowledge of criminal law and of the criminal justice system.</li> <li>• Strong oral and written communication skills.</li> <li>• Strong organizational skills.</li> <li>• Proficiency with Microsoft Office and conducting open source searches.</li> <li>• Ability to work various shifts and hours as required.</li> </ul>	
<p>To apply, please submit your cover letter and resume with the <b><u>JVN NUMBER</u></b> in the subject line to:</p> <p style="text-align: center;"><a href="mailto:hresources@bic.nyc.gov">hresources@bic.nyc.gov</a></p> <p style="text-align: center;"><b><u>and</u></b></p> <p style="text-align: center;"><b>City employees:</b> <a href="https://a127-ess.nyc.gov/psp/prdcss/?cmd=login">https://a127-ess.nyc.gov/psp/prdcss/?cmd=login</a></p> <p style="text-align: center;"><b>Non-City candidates:</b> <a href="https://a127-jobs.nyc.gov/">https://a127-jobs.nyc.gov/</a></p> <p style="text-align: center;">Appointments are subject to Office of Management and Budget (OMB) approval</p>	
<b>Post Date:</b> 5/8/15	<b>Post Until:</b> Filled
<b>JVN: 831-15-110</b>	

**The Business Integrity Commission and the City of New York is an Equal Opportunity Employer.**