

**City of New York**  
**BUSINESS INTEGRITY COMMISSION**  
**Job Vacancy Notice**

<b>Civil Service Title:</b> Computer Associate - Software	<b>Level:</b> 00
<b>Title Code No:</b> 13631	<b>Salary:</b> \$60,189 - \$83,440
<b>Office Title:</b> Computer Associate	<b>Work location:</b> 100 Church St., New York, NY
<b>Division/Work Unit:</b> Information Technology	<b>Number of Positions:</b> 1

**Job Description**

Under supervision, the candidate will enhance and upgrade the Business Integrity Commission's ("BIC") Nimbus database hosted on the Salesforce platform; create and run reports in Salesforce; work with staff to learn business practices and operational needs in order to program and modify the Salesforce environment; make recommendations and implement best practices for Salesforce development, management and administration; and work with other hardware and software to achieve the goals of the IT Unit in support of the agency.

**Qualification Requirements**

1. A baccalaureate degree from an accredited college including or supplemented by 24 semester credits in computer science or a related computer field and one year of satisfactory full-time computer software experience in computer systems development and analysis, systems programming, data communications, mainframe development, mobile development, web development and design; or
2. A four-year high school diploma or its educational equivalent and five years of satisfactory full-time computer software experience as described in "1" above; or
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years' experience in "2" above on the basis that 60 semester credits from an accredited college is equated to one year of experience. In addition, 24 semester credits from an accredited college or graduate school in computer science or a related field, or a certificate of at least 625 hours in computer programming from an accredited technical school (post high school), may be substituted for one year of experience. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of satisfactory full-time experience as described in "1" above.

**Preferred Skills**

- \* Salesforce development using Apex, SOQL and Visualforce
- \* Understanding of REST, SOAP, API's, Javascript and HTML in support of Salesforce platform
- \* Understanding of network concepts (LAN/WAN) in addition to server/workstation support
- \* Advanced knowledge of MS Office and Internet research
- \* Ability to think creatively, embrace and suggest new approaches to solutions
- \* Ability to work independently and in a team environment and communicate effectively with technical and nontechnical staff
- \* Willingness to work various hours and at various work sites to meet the needs of the agency

**To Apply:**

Anyone interested in applying for this position must submit a cover letter and resume to:

hresources@bic.nyc.gov

BIC is an EEO employer.

<b>Post Date:</b> 01/20/2016	<b>Post Until:</b> Filled	<b>JVN:</b> 831-16-118
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**The City of New York is an Equal Opportunity Employer.**