



THE CITY OF NEW YORK
BUSINESS INTEGRITY COMMISSION
100 CHURCH STREET, 20TH FLOOR
NEW YORK, NEW YORK 10007
www.nyc.gov/bic

INSTRUCTIONS

CLASS B PHOTO IDENTIFICATION APPLICATION

Attached is the application for a Class B photo identification card. All questions must be answered completely. If a question is not applicable, write "not applicable" or "N.A." Applications that have not been completed properly will not be accepted and will be returned to the applicant without being processed. An application returned as incomplete will not be deemed submitted.

DOCUMENTS TO BE SUBMITTED

In addition to the application form, a number of documents must be submitted to the Commission in order for the application to be considered.

- Class B Photo Identification Application Certification form, signed and notarized.
- If you are employed at the New Fulton Fish Market you must obtain a blank photo identification access card from your employer. All other applicants from the other Public wholesale markets will be issued a card directly by the Business Integrity Commission.
- Check or money order in the amount of one hundred dollars (\$100) for the photo identification application fee made payable to the New York City Business Integrity Commission.

- Proof of Residence – Copy of a utility bill (telephone/gas/electric), current lease agreement, or current mortgage payment. Note: If the utility bill is not under applicant's name, a notarized statement from the person whose name appears on the bill is required, indicating the applicant resides at the address.

And along with any one of the following documents:

- State Driver's License and/or a Non-Driver's License
- Birth Certificate
- Marriage Certificate or court documents (original), if the name is different from what is on the Birth Certificate
- Military Discharge documents (DD Form 214)
- Naturalization Certificate or Passport

THE APPLICANT MUST SUBMIT AN ORIGINAL PLUS ONE COPY OF THE APPLICATION AND ALL DOCUMENTS.

If you have any questions about the application, please call the Licensing Unit at 212-676-6219.