



Shari C. Hyman
Commissioner and Chair

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March 4, 2013

COMMISSION DIRECTIVE TO LICENSEES REGARDING ALL CURRENT SUBCONTRACTS

Dear Licensee:

For any and all contracts, written or oral, you maintain for the removal, collection or disposal of trade waste that you have currently subcontracted, in whole or in part, you are hereby directed to provide the Commission with either:

- A copy of a valid, written authorization from the Commission, dated no later than March 1, 2011, explicitly approving the subcontract arrangement for the affected customer(s); or
- A completed Trade Waste Removal Subcontract Authorization Application (“Subcontract Application”) for each affected customer.

Please note, a separate Subcontract Application form (or valid written authorization) must be provided for **each** affected customer.

Any Subcontract Applications submitted in response to this Directive must include in response to question 12 of the Subcontract Application the date the subcontract arrangement actually began.

**YOU MUST COMPLY WITH THIS DIRECTIVE NO LATER THAN
APRIL 1, 2013**

There are now two ways to submit Subcontract Applications:

1) Complete and submit the online application available at:

<http://nycbic.force.com/>

If you submit an online application, you do not need to mail an additional copy.

2) Complete the form attached hereto as Appendix A and mail it to Business Integrity Commission, 100 Church Street, 20th Floor, New York, NY 10007, Attention: Subcontracting. Signed and scanned Subcontract Applications may also be emailed to licensing@bic.nyc.gov.

The Subcontract Application form is also available for download and print at <http://on.nyc.gov/WfHlzy>

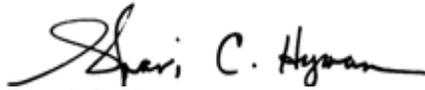
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Provided that your response to this directive is timely and complete, your response will not form the sole basis of an administrative violation for previous failure to follow the procedures regarding subcontracting enumerated in Title 17, Chapter 1, of the Rules of the City of New York (“RCNY”) §5-505(b). Nothing in this Commission Directive limits or shall be construed to limit in any way the authority of the Commission to exercise any and all of its powers under Local Law 42 or the rules promulgated thereunder, including, but not limited to, its authority to review all Subcontract Applications and to issue any order with respect to subcontracting transactions consistent with the purposes of Local Law 42. Nothing in the Commission Directive modifies continued compliance with the requirements set forth in 17 RCNY §5-505. Any subcontract arrangements identified in response to this Commission Directive may continue unless otherwise ordered by the Commission, or until such Subcontract Application may be denied.

Your failure to comply with this Commission Directive will be in violation of 17 RCNY §1-09 and could result in civil penalties of up to \$10,000 for each violation.

Any questions regarding this Commission Directive should be directed to Matthew Gonzalez at (212) 676-6209 or licensing@bic.nyc.gov.

Sincerely,

A handwritten signature in black ink that reads "Shari C. Hyman". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Shari C. Hyman
Commissioner and Chair