DOCUMENTATION REQUIRED FOR CHILD CARE ELIGIBILITY

1. **Employment**
   - [ ] Pay Stubs    (Bi-weekly or Semi-Monthly) last 6 current and consecutive pay stubs
     (Weekly) last 12 current and consecutive pay stubs
   - [ ] ACD 1069    Referral to Employer for Income Information (accepted only when pay stubs are unavailable or insufficient)

   **Note:** Self-employed parents must submit their current 1040 and appropriate schedules (ex. Schedule C, SE, K-1, etc.)

2. **School Vocational Training**
   - [ ] ACD 1082    Vocational Training Verification

   **Note:** A letter from the training institution on official letterhead is also acceptable, but must contain all necessary information reflected on the ACD 1082.

3. **Homelessness / Domestic Violence**
   - [ ] ACD 1019    Non-ACS Social Service Agency Preventive Referral to ACS

   **Note:** A letter signed by the client’s social service agency is also acceptable, but must include all necessary information reflected on the ACD 1019.

4. **Preventive/Protective Services / Foster Care**
   - [ ] W186-D-2    ACS Child Welfare Authorization for Referral/Recertification/Termination of Child Care Services

5. **Social Service Referral**
   - [ ] ACD 1019    Non-ACS Social Service Agency Preventive Referral to ACS

   **Note:** If the applicant is a caretaker, they must complete the Caretaker Relative Statement in addition to the above required documents.