



REAL ESTATE TAX AUTOMATIC PAYMENT (AUTO PAY) APPLICATION

Mail to: NYC Department of Finance, Discrepancy and Billing Unit, 59 Maiden Lane, 18th Floor, New York, NY 10038

Instructions: Use this form to automatically deduct Real Estate Property Tax Payments directly from your bank account or to cancel your prior registration. Please return this completed form to the address above or fax it to: 212-232-1564.

SECTION I - REGISTRATION/REVOCAION INFORMATION

REGISTRATION:

I want to register for Automatic Payment (Auto Pay) services for my Real Estate Taxes. (Choose one method of Auto Pay below):

QUARTERLY/SEMI-ANNUALLY

ANNUALLY

REVOCAION:

I want to cancel my Automatic Payment (Auto Pay) registration.

SECTION II - PERSONAL INFORMATION

1. Name of Applicant: _____
PRINT FIRST NAME PRINT LAST NAME PRINT MIDDLE INITIAL

2. Address: _____
NUMBER AND STREET APARTMENT/FLOOR

3. City: _____ 4. State: _____ 5. Zip Code: _____

6. Country: _____ 7. Telephone Number: (_____) _____

8. Borough _____ 9: Block:

--	--	--	--	--

 10: Lot:

--	--	--	--	--

If you have more than one property please attach a list of each property with Borough, Block and Lot numbers.

SECTION III - BANK ACCOUNT INFORMATION

Please attach a voided check. If you change bank accounts or no longer have an interest in the property, please check the Revocation box above

1. Account Holder Name(s): _____

2. Type of Account: Checking Savings Other: _____

3. ABA Routing #: _____ (nine digit number on the botton left of check) 4. Bank Account #: _____

5. Signature: _____ 6: Date: _____/_____/_____