

FIRST AMENDMENT

to the

MEMORANDUM OF UNDERSTANDING

relating to the

HURRICANE SANDY DISASTER NATIONAL EMERGENCY GRANT

between the

NEW YORK CITY DEPARTMENT OF SMALL BUSINESS SERVICES

and the

NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION

for the

NEW YORK CITY DIRECT HIRE PROGRAM

This **FIRST AMENDMENT** (“**First Amendment**”) dated May 21st, 2013 to the **HURRICANE SANDY NATIONAL EMERGENCY GRANT (DIRECT HIRE PROJECT) MEMORANDUM OF UNDERSTANDING** (“**MOU**”) dated November 27, 2012 is made by and between the **New York City Department of Small Business Services** (“**SBS**”), , and the **New York City Department of Parks and Recreation** (“**DPR**”), (each, a “**Party**” and collectively, the “**Parties**”).

WITNESSETH:

WHEREAS, SBS and DPR heretofore entered into an MOU for DPR to use the Grant funding to cover costs incurred by DPR in connection with the *New York City Direct Hire Program* and the hiring of temporary maintenance workers to clear streets located throughout the City of fallen trees and debris as well as to perform related clean-up and maintenance services caused by Hurricane Sandy; and

WHEREAS, on November 30, 2012, NYSDOL issued an NOA, attached hereto as Exhibit A-2, *increasing* the total Grant Funding for the *New York City Direct Hire Program* identified in the November 13, 2012 NOA by \$1,052,069.80 to an amount not to exceed \$8,052,069.89; and

WHEREAS, on January 7, 2013, NYSDOL issued an NOA, attached hereto as Exhibit A-3, *increasing* the total Grant Funding for the *New York City Direct Hire Program* identified in the November 30, 2012 NOA by \$8,076,963 to an amount not to exceed \$16,129,032.26; and

WHEREAS, SBS and DPR desire to amend the MOU to reflect the above-referenced increases in funding;

NOW, THEREFORE, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Article 2 of the MOU is deleted in its entirety and substituted therefore with the following:

ARTICLE 2
SCOPE OF SERVICES

A. **Scope of Services.** During the Term, DPR shall use the Grant funding to administer the Direct Hire Project set forth in the “**Project Proposal**” (attached hereto as Exhibit B),

initially approved by NYSDOL in the November 13, 2012 NOA (Exhibit A). Unless otherwise approved by SBS in advance, DPR's use of the Grant Funding to administer the Direct Hire Project identified in the Project Proposal shall be limited to: (1) hiring temporary workers whose total work hours include regular work hours plus overtime work hours; (2) purchasing disaster-related supplies, including small equipment; (3) providing humanitarian assistance, clean-up, demolition, repair and renovation related to public facilities, structures and lands; (4) paying for related administration costs; and (5) paying for supervisory costs, transportation costs and costs related to employee uniforms and trailers; (collectively, "**Services**" or "**Project Services**"). During the Term, DPR shall provide all Project Services in accordance with the applicable NOAs, Project Proposal, and the Project Budget described in Article 3 below. In addition, DPR's provision of Project Services pursuant to this MOU and the Grant shall comply with all applicable Federal, state and city rules, regulations, guidelines and policies, including the *General Terms and Conditions Applicable to Disaster Grants* and NYSDOL's *Disaster NEG Desk Guide*.

- B. **Eligibility Criteria for Disaster NEG Supported Workers.** SBS shall ensure that all "Disaster NEG Supported Workers" meet the eligibility criteria established by NYSDOL under the Grant before they perform any work under the NYSDOL-approved DPR Direct Hire Project.

B. Exhibit A-2 and Exhibit A-3, attached hereto, are incorporated by reference into the MOU.

C. Exhibit B to the MOU ("Project Budget") is deleted in its entirety and substituted therefore with a new Exhibit B ("Project Proposal"), attached hereto and incorporated herein.

II. PAYMENT

- A. Article 3 of the MOU is deleted in its entirety and substituted therefore with the following:

ARTICLE 3 PAYMENT

- A. **Maximum Funding Level.** During the Term, the maximum funding approved by NYSDOL for the designated DPR Direct Hire Project shall not exceed Sixteen Million One Hundred Twenty-Nine Thousand Thirty-Two Dollars and Twenty-Six Cents (\$16,129,032.26) ("**Maximum Funding Level**"). Unless otherwise approved by SBS in advance, the "NYSDOL-Approved Project Budget" and "NYSDOL-Approved LWIA Administrative Budget," which comprises of the Maximum Funding Level, shall not exceed the values set forth in Table 1 below.
- B. **Maximum Reimbursable Amount.** The maximum reimbursable amount for Project Services provided by DPR during the Term and pursuant to this MOU shall not exceed Fifteen Million Four Hundred Eighty Three Thousand Eight Hundred and Seventy Dollars and Ninety Seven Cents (\$15,483,870.97) ("**Maximum Reimbursable Amount**") as set forth in the "Project Budget," attached hereto as Exhibit C. Unless otherwise approved by SBS in advance, the "Total DPR Project Costs" and "Total DPR Admin. Costs," which comprise of the Maximum Reimbursable Amount, shall not exceed the values set forth in Table 1 below. All payments shall be made in accordance with the "Cost Reimbursement" provisions set forth in Section C of this Article 3 below.

Table 1	
Summary of Maximum Funding Level and Maximum Reimbursable Amount	
MOU Cost Category	Value (\$)
Maximum Funding Level	\$16,129,032.26
<i>NYSDOL-Approved Project Budget</i>	<i>\$15,000,000</i>
<i>NYSDOL-Approved LWIA Administrative Budget</i>	<i>\$1,129,032.26*</i>
Maximum Reimbursable Amount under MOU	\$15,483,870.97
<i>Total DPR Project Costs</i>	<i>\$15,000,000</i>
<i>Total DPR Admin. Costs</i>	<i>\$483,870.97**</i>

* This figure represents 7% of the Maximum Funding Level; No more than 7% the Maximum Funding Level for the NYSDOL-approved DPR Direct Hire Project may be charged to LWIA Administration during the Term.

** This figure represents 3% of the Maximum Funding Level; No more than 3% the Maximum Funding Level for the NYSDOL-approved DPR Direct Hire Project may be charged by DPR to LWIA Administration costs during the Term.

C. **Cost Reimbursement for Eligible Expenses.** During the Term of this MOU, SBS shall approve DPR vouchers and invoices (“**Invoices**”) in an aggregate amount not to exceed the “NOA new level” value identified in the most recent NOA issued by NYSDOL for the DPR Direct Hire Project less 4%.¹ Under no circumstances shall SBS reimburse DPR in an aggregate amount that exceeds the Maximum Reimbursable Amount during the Term of this MOU.

1. All reimbursement requests and payments shall be made in accordance with the following process: Invoices shall be submitted by DPR to SBS by the tenth (10th) business day of each month to cover the previous month’s expenses.
2. The Invoices shall include an itemization of actual expenditures incurred, and shall be accompanied by appropriate supporting documentation and any other information deemed necessary by the SBS to validate expenses.
3. SBS shall review each Invoice submitted by DPR in accordance with the Project Proposal, Project Budget, applicable NYSDOL-issued NOA(s) and all other applicable rules, guidelines and procedures pertaining to reimbursements and payments under the Grant. Once the Invoice is approved by SBS (either in whole or in part), the approved reimbursement amount shall be paid to DPR through an electronic interagency transfer of funds. SBS may disallow for payment any expenses or charges which were not authorized or documented in accordance with the terms of this MOU (including the Project Proposal and Project Budget), applicable NOA(s), the NYSDOL *Disaster NEG Desk Guide* and the *General Terms and Conditions Applicable to Disaster Grants*.

D. **Additional Payment Provisions.** The Parties expressly acknowledge and understand that the Maximum Funding Level and Maximum Reimbursable Amount does not represent a commitment by NYSDOL to release to SBS the full amounts set forth in Table 1 above. Furthermore, the Parties expressly acknowledge and understand that SBS is serving solely as distributor of funds provided under the Workforce Investment Act (“**WIA**”) for this Grant and that SBS is not obligated to disburse monies from general funds or otherwise to make payments described herein to DPR, and further, that this distribution is contingent upon the receipt of WIA Grant funds by NYSDOL.

B. **Exhibit C** (“Project Budget”), attached hereto, is incorporated by reference into the MOU.

¹ 4% of the each incremental funding allocation identified in the “NOA new level” column for the DPR Direct Hire Project and a total of up to \$645,161.29 (4% of the Maximum Funding Level) is being withheld by SBS for LWIA administrative costs.

III. **RECORDKEEPING, REPORTING REQUIREMENTS & PROJECT MONITORING**

A. **Article 5** of the MOU is deleted in its entirety and substituted therefore with the following:

ARTICLE 5
RECORDKEEPING, REPORTING REQUIREMENTS & PROJECT MONITORING

- A. **Maintenance of Records.** DPR agrees to maintain any and all books, records, documentation, justifications and other evidence which sufficiently and properly reflect all costs expended in connection with this MOU as well as any other documents or information deemed necessary by SBS for SBS to comply with certain NYSDOL reporting requirement related to the Grant including, but not limited to the following (collectively, **"Records"**):
1. **Case Management System.** The recording and timely entering of NEG-Funded Participant Services in NYSDOL's case management system; and
 2. **Monthly Report Submissions.** The Records and related information provided by DPR to SBS for the completion and submission of NYSDOL-required Monthly Reports shall include sufficient information and supporting documentation for SBS to address the following areas:
 - a. Summarize the activities conducted;
 - b. Identify new worksite initiated;
 - c. Identify temporary workers hired/assigned to worksites;
 - d. Summarize local monitoring conducted; and
 - e. Identify accrued expenditures.
- B. **Retention and Availability of Records for Inspection.** DPR agrees to retain all Records for a period of six (6) years after the expiration or termination of this MOU, or for a period otherwise prescribed by Law, whichever is later ("**Retention Period**"). Additionally, during the Term or Retention Period and upon reasonable notice to DPR, DPR shall make available to SBS as well as applicable City, State and federal agencies and auditors all Records maintained or retained by DPR in connection with this MOU.
- C. **NEG Project Monitoring.** During the Term, SBS shall perform the NEG monitoring activities set forth in the *Hurricane Sandy NEG Monitoring Guide; Local Government Agency, Non-profit or Public Education Entity Receiving Grant*.

IV. **MISCELLANEOUS**

A. **Article 4, Section C,** of the MOU is deleted in its entirety and substituted therefore with the following:

- C. Neither Party will assign, transfer or delegate any rights, obligations or duties under this MOU without the prior written consent of the other Party. Such prior written approval will not be unreasonably withheld, delayed, or conditioned. In addition, DPR is prohibited from undertaking any of the following actions without the prior approval of SBS: (1) Changing worksite locations; (2) transferring workers to different worksite locations; and/or (3) transferring the management of these worksite locations, including management of the workers and the Project in general, to another agency or entity.

V. **RATIFICATION**

Except as previously provided above, all terms, covenants, and conditions in the MOU shall remain unchanged and in full force and effect and are ratified and confirmed in all respects. All recitations contained herein, and all exhibits and appendices attached hereto, are incorporated in the MOU.

IN WITNESS WHEREOF, both Parties have duly executed this First Amendment to the MOU on the date herein written.

**NEW YORK CITY DEPARTMENT OF
SMALL BUSINESS SERVICES**



Name: Andrew Schwartz
Title: First Deputy Commissioner

May 21, 2013
Date

**NEW YORK CITY DEPARTMENT
OF PARKS AND RECREATION**



Name: Robert Garafola
Title: Deputy Commissioner of Management
and Budget

May 20, 2013
Date

ACKNOWLEDGMENTS

State of New York)
) SS.:
County of New York)

On this 21st day of MAY, 2013, before me personally came Andrew Schwartz, to me known, and known to me to be the First Deputy Commissioner of the New York City Department of Small Business Services, who executed the foregoing agreement and who acknowledged to me the execution thereof for the purposes therein mentioned.



Notary Public

CHRISTIAN STOVER
Notary Public, State of New York
Registration #02ST8172505
Qualified In New York County
Commission Expires Dec.14, 2015

State of)
) SS.:
County of)

On this 20 day of May, 2013, before me personally came Robert Garafola, to me known, and known to me to be the Deputy Commissioner for Management and Budget of the New York City Department of Parks and Recreation, who executed the foregoing agreement and who acknowledged to me the execution thereof for the purposes therein mentioned.



Notary Public

Sharmila Rampersaud, Esq.
Notary Public: New York State
No. 02RA6063174
Qualified in Queens County
Commission Expires: 9-30-2013



New York State Department of Labor
Andrew M. Cuomo, Governor
Peter M. Rivera, Commissioner

November 30, 2012

The Honorable Michael R. Bloomberg
 Mayor
 City of New York
 City Hall
 New York, New York 10007

Dear Mayor Bloomberg:

Attached is Notice of Obligation Authority (NOA) for Local Workforce Investment Area (LWIA) - New York City for the amount of \$1,930,506.00. This NOA identifies an allocation of funding to your LWIA under the Department's Hurricane Sandy disaster National Emergency Grant (NEG). This funding is for the New York City Housing Authority (NYCHA) and the New York City Small Business Services (SBS) projects. This NOA represents 25% of the total awards as described in the chart below.

Disaster NEG supported workers must meet the eligibility criteria as established under this grant. Funds can only be used to hire temporary workers and to purchase disaster-related supplies. Available funds may be used to provide humanitarian assistance, clean-up, demolition, repair and renovation related to public facilities, structures and lands. Up to 7% of your total expenditures may be charged to administration. All charges against this program must be reported monthly to PeopleSoft to Program 187 as follows:

<i>NEG Hurricane expense</i>	<i>Peoplesoft Account/Description</i>
LWIA Administration	516000 Administration
Participant Wages	516100 Wages
Participant Fringe Benefits	516101 Fringe
Supplies and Transportation	516107 Other
Supervisor Wages, Fringe, Prgm Oper Admin	511000 General

This NOA reflects the following projects approved for your LWIA.

Project name	Budget request	LWIA Admin	NOA prior level	Change this NOA	NOA new level
NYCHA	7,191,831.00	541,320.61	-0-	1,800,000.00	1,800,000.00
NYC SBS	522,023.00	39,292.05	-0-	130,506.00	140,329.00
NYC direct hire	7,488,425.00	563,644.89	7,500,000.00	-0-	7,500,000.00
Totals	15,202,279.00	1,144,257.55	7,500,000.00	1,930,506.00	9,430,506.00

NEG funded participant services must be properly recorded and entered timely into our case management system. The Department created a Disaster NEG desk guide which is located on the internet at: <http://labor.ny.gov/workforcenypartners/osos-desk-guide-neg-disaster.pdf>.

Attached are required worksite assurances and certifications, as well as general terms and conditions that are applicable to this Disaster NEG. A list of commonly asked questions and answers are also included as part of the general terms and conditions for your reference.

A bi-weekly report summarizing activities conducted, new worksites initiated, temporary workers hired/assigned to worksites, local monitoring conducted and accrued expenditures will be required for the first three months of this project. Subsequent to that time monthly summary reports will be required.

Any questions concerning this information should be directed to Mr. Jeffrey Martin, State Representative at 212-775-3352.

Sincerely,



Karen A. Coleman
Deputy Commissioner
for Workforce Development

Attachment

cc: Mr. Ismail Mohamed
Ms. Michelle Light
Mr. Jeffrey Martin
Mr. Yona Tapuchi
Ms. Delores Caruso

NOTICE OF OBLIGATIONAL AUTHORITY LWIA# 67

NOA #PY12- 5

LWIA: New York City
Grantee: Michael R. Bloomberg
Mayor, New York City

GRANTOR: The Governor of New York through
the New York State Department
of Labor

This NOA authorizes Program Year 2012 funding for the period (07/01/12
through 6/30/14), except Youth (04/01/12 through 6/30/14)
NEG Hurricane Sandy (10/30/12 - 9/30/13)

NYSDOL Contacts: Jeff Martin

TELEPHONE: (212) 775-3352

WIA GRANT	PRIOR LEVEL	CHANGE THIS NOA	NEW LEVEL
CFDA# 17.259 T-1B Youth	\$18,999,810.90	\$0.00	\$18,999,810.90
CFDA# 17.258,17.259,17.278 T-1B Admin	\$5,997,330.00	\$0.00	\$5,997,330.00
CFDA# 17.258 T-1B Adult	\$20,450,578.50	\$0.00	\$20,450,578.50
CFDA# 17.278 T-1B Dislocated Worker	\$14,525,580.60	\$0.00	\$14,525,580.60
CFDA# 17.277 T-1B NEG Disaster	\$7,500,000.00	\$1,930,506.00	\$9,430,506.00

Approved by:



Karen A. Coleman
Deputy Commissioner for Workforce Development

11/30/12



New York State Department of Labor
Andrew M. Cuomo, Governor
Peter M. Rivera, Commissioner

January 7, 2013

The Honorable Michael R. Bloomberg
 Mayor
 City of New York
 City Hall
 New York, New York 10007

Dear Mayor Bloomberg:

Attached is Notice of Obligation Authority (NOA) for Local Workforce Investment Area (LWIA) - New York City for the amount of \$1,639,135.91. This NOA identifies an allocation of funding to your LWIA under the Department's Hurricane Sandy disaster National Emergency Grant (NEG). This funding is for the New York City Mayor's Office of Contract Services (MOCS) and Jamaica Bay Restoration Corps (JBRC) projects as described in the chart below.

Disaster NEG supported workers must meet the eligibility criteria as established under this grant. Funds can only be used to hire temporary workers and to purchase disaster-related supplies. Available funds may be used to provide humanitarian assistance, clean-up, demolition, repair and renovation related to public facilities, structures and lands. Up to 7% of your total expenditures may be charged to administration. All charges against this program must be reported monthly to PeopleSoft to Program 187 as follows:

<i>NEG Hurricane expense</i>	<i>Peoplesoft Account/Description</i>
LWIA Administration	516000 Administration
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Supervisor Wages, Fringe, Prgm Oper Admin	511000 General

This NOA reflects the following projects approved for your LWIA.

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NYCHA	7,285,483.00	548,369.69	1,800,000.00	-0-	1,800,000.00
NYC SBS	522,023.00	39,292.05	130,506.00	-0-	130,506.00
NYC direct hire	15,000,000.00	1,129,032.26	7,500,000.00	-0-	7,500,000.00
NYC DHS	324,800.00	24,447.31	87,311.83	-0-	87,311.83
NYC MOCS	167,395.79	12,599.68	-0-	45,736.77	45,736.77
NYC JBRC	4,523,596.00	340,485.72	-0-	1,593,399.14	1,593,399.14
Totals	27,823,297.79	2,094,226.71	9,517,817.83	1,639,135.91	11,156,953.74

NEG funded participant services must be properly recorded and entered timely into our case management system. The Department created a Disaster NEG desk guide which is located on the internet at: <http://labor.ny.gov/workforcenypartners/osos-desk-guide-neg-disaster.pdf>.

A bi-weekly report summarizing activities conducted, new worksites initiated, temporary workers hired/assigned to worksites, local monitoring conducted and accrued expenditures will be required for the first three months of this project. Subsequent to that time monthly summary reports will be required.

Any questions concerning this information should be directed to Mr. Jeffrey Martin, State Representative at 212-775-3352.

Sincerely,



Karen A. Coleman
Deputy Commissioner
for Workforce Development

Attachment

cc: Mr. Ismail Mohamed
Ms. Michelle Light
Mr. Jeffrey Martin
Mr. Yona Tapuchi
Ms. Delores Caruso

LWIA: New York City
 Grantee: Michael R. Bloomberg
 Mayor, New York City

GRANTOR: The Governor of New York through
 the New York State Department
 of Labor

This NOA authorizes Program Year 2012 funding for the period (07/01/12 through 6/30/14), except Youth (04/01/12 through 6/30/14) NEG Hurricane Sandy (10/30/12 - 9/30/13)

NYS DOL Contacts: Jeff Martin

TELEPHONE: (212) 775-3352

WIA GRANT	PRIOR LEVEL	CHANGE THIS NOA	NEW LEVEL
CFDA# 17.259 T-1B Youth	\$18,999,810.90	\$0.00	\$18,999,810.90
CFDA# 17.258,17.259,17.278 T-1B Admin	\$5,997,330.00	\$0.00	\$5,997,330.00
CFDA# 17.258 T-1B Adult	\$20,450,578.50	\$0.00	\$20,450,578.50
CFDA# 17.278 T-1B Dislocated Worker	\$14,525,580.60	\$0.00	\$14,525,580.60
CFDA# 17.277 T-1B NEG Disaster	\$9,517,817.83	\$1,639,135.91	\$11,156,953.74

Approved by:


 Karen A. Coleman
 Deputy Commissioner for Workforce Development

01/07/13

EXHIBIT B
PROJECT PROPOSAL

Department of Parks & Recreation Hurricane Sandy Clean-Up Planning

Proposal for the Department of Labor-Funded Initiative to Hire Temporary Parks Staff

Hurricane Sandy carved a path of destruction through many New York City neighborhoods, parks, beaches, and commercial corridors. Clean-up efforts are underway, but significant challenges lay ahead: neighborhoods are without power, streets and sidewalks are cluttered with debris, and thousands of homes have been damaged. Dozens of City agencies are collaborating in the clean-up effort, but federal support is needed to help restore neighborhoods citywide.

Department of Labor Grant

The United States Department of Labor (US DOL) has authorized the New York State Department of Labor (NYS DOL) to utilize \$14 million in funding to support Hurricane Sandy clean-up efforts. With approval, DOL disbursements may increase to \$28 million or more. The New York City Department of Parks and Recreation (Parks) is working with Mayor's office, the Department of Small Business Services (SBS), and other agencies and organizations to identify priority projects and develop a plan to hire temporary staff.

This funding is intended to support Hurricane clean-up efforts by displaced workers – individuals who have lost their jobs due to Hurricane Sandy – and the long-term unemployed. The DOL funding is available for 6 months and can be used to support wages for staff up to \$12,000, excluding supervisors and trainers. The funding can also support supplies, materials, food, and some equipment.

Proposed Projects

Parks and SBS plan to deploy staff to support clean-up efforts four high-need neighborhoods: Coney Island (25% of staff) and Red Hook (15% of staff) in Brooklyn; parts of Staten Island, including Annandale, Great Kills, Tottenville, and Midland Beach (30% of staff); and the Rockaways neighborhood of Queens (30% of staff). In all neighborhoods, support is needed for the following projects:

- Removing debris from parks and playgrounds;
- Removing downed street trees;
- Working alongside NYC Department of Sanitation at debris-dumping sites;
- Securing dangerous areas;
- Inspecting trees and damaged limbs; and
- Staffing the emergency recovery sites.

In addition, the Rockaways needs help with the removal of wood, metals, docks, concrete, housing, boats, and other inorganic floatables from the sand and beach areas between 126th and 149th streets. These projects will spur the recovery efforts, benefit public health, improve safety on the streets, sidewalks, and in public housing, and increase the ability of local business to provide goods and services to residents.

Staffing Needs & Budget

At NYS DOL's request, Parks has developed a budget for this initiative, including job titles. The current budget totals \$28 million and includes funding for 640 CPWs, 640 CSAs, 85 Crew Chiefs, and 30 maintenance workers, as well as fringe (42.6%) and basic supplies.

Next Steps

To best target dislocated workers, Parks, SBS, and NYS DOL would like to conduct outreach and recruitment within in the four high-need neighborhoods. Unfortunately, there are currently very few sites in the four high-need neighborhoods with the resources necessary to conduct recruitment and eligibility screening, but SBS and Parks will continue to work to identify potential recruitment sites as public utilities and transportation are restored.

To reach New York City's long-term unemployed residents – 16,000 of which NYS DOL has identified as having construction, building, and maintenance experience – Parks and SBS also plan to conduct outreach and recruitment through the City's Workforce1 and other job centers (15 of the 18 SBS sites are currently in operation). SBS has offered space at the Jamaica Workforce1 Center for recruitment beginning Monday, November 5. This is the Workforce1 Center that is closest to the affected neighborhoods. U.S. Secretary of Labor Hilda Solis and Assistant Secretary of Employment and Training Administration Jane Oates are expected to visit the Jamaica Workforce1 on Monday, November 5.

SBS and NYS DOL will take the lead on conducting outreach to potential workers and clarify eligibility guidelines. Parks will also try to identify potential workers from its records of former seasonal employees and will provide staff to conduct eligibility screening on-site. Some of the job title requirements (driver's license, drug testing) may be waived to expedite the hiring of staff. Staff will be hired on a rolling basis over the next two months. Staff will be eligible to work for a period of 6 months and may earn up to \$12,000 each (including overtime).

Over the course of the next week, Parks, SBS, and the other partners will try to identify additional outreach, recruitment, and screening sites, including space at local non-profits and recreation centers. SBS has also proposed that the City partner with the following organizations to best target displaced workers and identify appropriate projects:

- **Coney Island, Brooklyn:** SBS staff, including Commissioner Walsh, will visit Coney Island on Monday, November 5 to gauge potential sites for recruitment and potential project sites. Unfortunately, the Astella Development Corp lost its offices in Hurricane Sandy and may not be able to host local outreach and recruitment efforts. SBS recommends collaboration with the New York City Economic Development Corporation (Nate Bliss at nbliss@nycedc.com) and the Coney Island Development Corporation. Another potential site could be CUNY's Kingsborough Community College.
- **Red Hook, Brooklyn:** As of Friday, November 2, Ikea had space available to spare for relief efforts. This space may also be appropriate for a temporary hiring and recruitment center. The Southwest Brooklyn Industrial Development Corp (Executive Director David Meade at ddmeade5@yahoo.com or 518-257-0119) may also be a good partner.
- **Rockaways, Queens:** The Rockaway Development and Revitalization Corps (Kevin Alexander at kalexander@rdrc.org or 646-372-9316) may be able to help identify local

projects and has volunteered 3,000 square feet of space at 1920 Mott Avenue to house local hiring and clean-up efforts. The SBS Emergency Response Unit is currently working to find a generator and heaters for this site.

- **Staten Island:** SBS recommends that the Staten Island Economic Development Corp (Cesar Claro at cesar@siedc.net) could be a good local partner. As of November 5, the Staten Island Workforce1 Center had power, but no heat, phone, or internet.

This initiative will provide essential support to New York City's clean-up efforts. Staff from multiple agencies are working around the clock to restore neighborhoods across New York City. The DOL-funded staff will complement and provide essential support to this work.

EXHIBIT C
PROJECT BUDGET

NYC & DOL Partnership for Hurricane Sandy Cleanup
5/2/2013

Project Budget

DPR Personnel	Number	DOL Cap	Annual Rate	Rate-Hourly	Rate-Daily	Total
CSA/CPW	790	12,000	26,234	12.56	100.51	8,283,311.06
Maintenance Workers	30	12,000	52,000	24.90	199.23	360,000.00
Crew Chiefs*	40	22,026	44,051	21.10	168.78	704,242.94
Fringe (42.6%)						3,982,058.00
Crew Chief Overtime**						200,000.00
Personnel Subtotal						13,529,612.00

* Crew Chiefs are existing staff (1CC: 20CPW+CSA); cap is estimated at 6 months salary (\$44,051 per year = \$22,026 for six months).

** The Crew Chiefs will be supervising the CSAs and CPWs, who will be working overtime. Therefore, an overtime allocation is required for the Crew Chiefs lines.

OTPS	Total
Contractual Services (trailers)	200,000.00
Transportation (buses, vans)	300,000.00
Misc. Equip Rentals (porto-sans, containers, etc.)	100,000.00
Furniture (tables, chairs, lockers, etc.)	75,000.00
Equipment	105,000.00
Uniforms (coveralls, caps, winter hats)	150,000.00
Maintenance Supplies (tools, wires and other electrical supplies, lumber and carpentry supplies, plumbing supplies)	300,000.00
Supplies (garbage bags, rubber gloves, masks, paintbrushes, rakes, shovels)	240,388.00
OTPS Subtotal	1,470,388.00

Project Subtotal	15,000,000.00
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Admin Budget

Onboarding Process	Number	Days	Annual Rate	Daily Rate	Total
Interviewers	8	8	45,000	172.41	11,034.48
Training Staff	2	6	55,000	210.73	2,528.74
Fringe (42.17%)					5,719.61
Onboarding Process Subtotal					19,282.83

% of Time Allocated

Program Management	Number	to Program	Annual Rate	6 Month Rate	Total
Analyst/Admin.	3	20%	55,000	27,500	16,500.00
Borough Chiefs of Admin	3	20%	74,000	37,000	22,200.00
Timekeeper	2	100%	46,000	23,000	46,000.00
Park Supervisors	9	75%	72,000	36,000	242,083.53
Fringe (42.17%)					137,804.61
Program Management Subtotal					464,588.14

Admin Subtotal	483,870.97
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Total	15,483,870.97
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