NYC Buildings

OTCR1: Alternative Material Acceptance Criteria Application

Application must be typewritten.

1 Applicant Contact Information

Company/Organization Name			
Contact Person: Last Name	First Name		Middle Initial
Address			Telephone
City	State	Zip	Fax
E-mail address			

2 Product Review Classification

☐ Evaluation of Alternative Materials ☐ Material assessment and approval

3 Evaluation Topic

3A - Product Name

3B - Paragraph describing product to be evaluated

3C - Relevant 2014 NYC Construction Codes references

3D - List all related testing and evaluation standards (ie, ASTM, ANSI, etc.) and attach 2 licensed copies of each standard listed

3E - List all testing and evaluation criteria from organizations issuing research reports (ICC-ES Acceptance Criteria, MEA Resolutions, etc.) and attach 2 copies of each criteria. Also, list applicable research reports issued on proposed product.

3F– List all published technical literature and attach 2 copies of all documents:

4 Industry and Trade Association Contact Information

List all related industry / trade associations (include contact name, email address and phone number)

5 Statements and Signatures

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by a fine or imprisonment, or both.

OTCR/DOB reserves the right to convene an Advisory Committee when OTCR/DOB deems necessary.

I certify that all information is accurate and no undue influence will be placed on the Agency performing the review

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Applicant Signature Date

Internal Use Only

Check Number	Date	Amount	Examiner's Signature