



LIC51: VOLUNTARY AUTHORIZATION FOR SERVICE OF PROCESS by EMAIL

Form must be typewritten

LICENSEE INFORMATION

1) Last Name	2) First Name	3) Middle Initial
4) License Type	5) License Number	
6) Associated Business Name	7) Title at Business	
8) EMAIL Address		

- I hereby affirm that I am authorized to make decisions on behalf of the above named corporation, partnership, or other corporate entity.
- I hereby voluntarily agree to accept service of Notices of Violation (NOV)/Summonses issued by the New York City Department of Buildings (DOB) by the **email address** listed above. I agree that email service of the NOV shall be deemed valid service of the NOVs/Summonses under New York City Charter 1049-a, section 6-08 of the rules of OATH Hearings Division and other applicable laws to allow for the docketing of judgments. I further agree not to raise any defect with respect to service for any NOVs/Summonses received from DOB at the email address above, in any forum, including before a hearing officer of OATH/ECB, the Environmental Control Board itself, or in any court of law.

I may withdraw this Voluntary Authorization for Service of Process by Email at any time upon thirty (30) days written notice to licensingdob@buildings.nyc.gov.

NAME (print)	NOTARIZATION State of New York, County of:	NOTARY SEAL
SIGNATURE	Sworn to (or affirmed) before me under penalty of perjury this _____ day of _____ 20 _____.	
DATE	NOTARY SIGNATURE	