



LAA1: Limited Alteration Application for Plumbing, Oil Burning, or Fire Suppression



Orient and affix BIS
job number label here
for all filings **except**
Initial filings.



Must be typewritten and double-sided.
Select one category and one work type per
Limited Alteration Application

1 Filing Status *Required for all applications. Choose only one.*

- Initial Filing Amendment Emergency Work Notification Approval # : _____
 Renewal Withdrawal — Superseding Job Application #: _____

2 Location Information *Required for all applications.*

House No(s)	Street Name			
Borough	Block	Lot	BIN	C.B. No.
Work is being performed on Floor(s)		Apt/Condo No(s)		

3 Fee Assessment *Required for all initial applications.*

- 3A Building Characteristics, choose **one**: 1, 2 Family House 3 Family House Other
- 3B Estimated Cost (Required for all filings, choose only **one**. Categories are based on 2014 Administrative Code section: **\$28-101.5**)
- | | |
|--|---|
| Category 1 — Estimated Cost of Limited Work
\$ _____
35k limit per building including appliance and labor in any 12 month period | Category 2 — Estimated Cost of Unlimited Work
\$ _____
Must include all appliance and labor costs |
|--|---|
- 3C Legalization of Work *add details in section 9* Remove Violation(s): Are you resolving a violation for illegal work?
 Yes No *if yes, list violation no.(s) in section 9*
- 3D Fee Exempt Applications *choose only one (if applicable):*
 The deed holder is a corporation or association organized and operated exclusively for the purposes indicated in §28-112.1, Exception Item 1, of the New York City Administrative Code, and the property is used exclusively by such entity for such purposes.
 This is a Federal, New York State, NYC or other government-owned property.

4 Applicant Information *Required for all applications. Fax and mobile telephone are optional information.*

Last Name	First Name	Middle Initial
Business Name	Business Telephone	
Business Address	Business Fax	
City	State	Zip
E-Mail	License Number	
License Type	<i>Select only one:</i> <input type="checkbox"/> Master Plumber (LMP) <input type="checkbox"/> Oil Burner Installer (OBI) <input type="checkbox"/> Fire Suppression Contractor (FSC)	

5 Plumbing Alteration (LMP) Only *select only one Category of either Gas Plumbing Work or Water Plumbing Work not both:*

- Category 1: (Estimated Cost \$35,000 or Less)**
- Water Plumbing Work *includes* the following:
- New Fixtures • Repair/ Replace SD • Installing New Sprinkler Heads • Plumbing Piping Systems
 - Rearrangement of Sprinkler Heads
- Gas Plumbing Work (Requires section 5A) *includes* the following:
- Gas Piping
- Category 2:**
- Water Plumbing Work *includes* the following:
- Rerouting of Plumbing Piping • Relocation of Plumbing Fixtures • Replacement of Sprinkler Heads
 - Primary Backflow Preventer • Sanitary/Storm Systems • Other Water Plumbing Work
- Gas Plumbing Work (Requires section 5A) *includes* the following:
- Relocation of Gas Heating Appliance • Direct Vent Appliance • Replacement of Gas Boiler/Burner • Dryer
 - Temporary Gas Heating Appliance • Oil to Gas Conversion • Reroute Gas Piping • Other Gas Work

5A Gas Usage *Select all that apply:* Heat Cooking Water Heater Dryer Boiler Pilot HVAC Direct Vent
 Other (specify here): _____

No. of Meters: _____ Locations - Floors/Apts. (list all): _____
 No. of Risers Tested: _____ Locations - Floors/Apts. (list all): _____

6 Oil Burner Installers (OBI) Only *Select only one Category, not both:*

Category 1: (Estimated Cost \$35,000 or Less)

Oil Work *includes the following:* **Oil Tank** **Oil Piping**
 Fuel Grade Change? Yes No → *If yes, Is the Firing Rate changing?** Yes No
 * **An amendment must be filed with DEP for change in Firing Rate**

Category 2:

Oil Work *includes the following:*
 • **Oil Boiler / Burner** • **Temporary Heating Appliance** • **Relocate Oil Fired Heating Appliance**

7 Fire Suppression Contractors (FSC) Only *Select only one Category, not both:*

Category 1: (Estimated Cost \$35,000 or Less)

Fire Suppression Work *includes the following:*
 • **Relocate Aux Hose Cabinets** • **Repair/Replace Sprinkler System** • **Rearrangement of Sprinkler Heads**
 • **Relocation of Piping (SP / SD)** • **Repair/Replace Parts of SD** • **Install New Sprinkler Heads**

Category 2:

Fire Suppression Work *includes the following:* • **Replacement of Sprinkler Heads**

8 Appliance Data *Required for all fuel burning appliances.*

Total Number of Appliance(s)	Floor Location of Appliance	Manufacturer Name	Listing Agency Name and Certification #	Model Number	Input BTUs/hr

9 Proposed Work Summary *Required. Please include all information such as the length and width of pipe for all piping related work.*

10 Asbestos Abatement Compliance. *(choose one:)*

The scope of work is an asbestos project as defined in the regulations of the NYC Department of Environmental Protection (DEP).
 The scope of work is not an asbestos project as defined in the regulations of the NYC DEP.
 ACP5 DEP Control # _____ CAI# _____ *(both required)*
 The scope of work is exempt from the asbestos requirement as defined in the regulations promulgated by the NYC DEP (15 RCNY 1-23(b)) or is an alteration to a building constructed pursuant to plans submitted for approval on or after April 1, 1987, in accordance with §28-106.1.

11 Applicant's Statements and Signatures *Required for all applications. Must be licensee named in section 4 (MP, OBI, or FSC).*

I hereby state that the information above is correct and complete to the best of my knowledge. I hereby assume responsibility for all statements applying to the applicant/contractor on this application. Falsification of any statement is a misdemeanor punishable by a fine, imprisonment, or both. It is a crime to offer or give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. A conviction of offering of a bribe or gratuity is punishable by imprisonment, fine or both.

- In accordance with §28-104.8 of the NYC Administrative Code, I hereby declare that I am authorized by the owner of the above referenced premises to make this application for a permit to perform the work described herein. I hereby state that I have complied with all the relevant sections of the NYC Administrative Code as well as the rules and regulations of the New York City Department of Buildings, whether specified or not.
- If applicable, I certify that all new or replacement boilers comply with efficiency requirements, fluid piping insulation requirements, and/or service water piping insulation requirements in accordance with the NYCECC.
- If applicable, I certify the above-referenced ACP-5 covering the work proposed by this application was submitted to DEP by the Certified Asbestos Investigator.



Name (please print)

Signature

Date