

SERVICE NOTICE

Follow-up #1: Interim Process for CCD1 Requests, ZRD1 Requests, and Requests for Second Review of Plan Examination Objections that cannot be submitted in DOB NOW

The below requests currently cannot be submitted in DOB NOW. Submit second review of objection on an [AI1 form](#) by email to the [borough office](#). Submit [CCD1s](#) and [ZRD1s](#) by email to the borough office and make payments in person at the cashier.

Second Review of Objection, *Determination or Appeal*

- DOB NOW Place of Assembly and Temporary Place of Assembly filings
- DOB NOW Post Approval Amendments
- BIS Post Approval Amendments (doc 2 etc.)
- Electrical Special Permission

Objection Level Determination

- Second review of objection was upheld on an AI1 form

Job Level Determination

- One job level determination was already processed in DOB NOW

Appeal

- Determination denied or approved with conditions on paper CCD1 or ZRD1 form

Submit an AI1 form by email to:

BOROUGH	EMAIL ADDRESS
Bronx	BXObjectionReview@buildings.nyc.gov
Brooklyn	BKObjectionReview@buildings.nyc.gov
Manhattan	MNObjectionReview@buildings.nyc.gov
Queens	QNObjectionReview@buildings.nyc.gov
Staten Island	SIObjectionReview@buildings.nyc.gov
NYC Development HUB	DHubObjectionReview@buildings.nyc.gov
HUB Full Service	HubFSObjectionReview@buildings.nyc.gov

Submit an CCD1 or ZRD1 form by email to:

BOROUGH	EMAIL ADDRESS
NYC Development HUB	DevHubDeterminations@buildings.nyc.gov
HUB Full Service	HubFSDeterminations@buildings.nyc.gov
Bronx	BXDeterminations@buildings.nyc.gov
Brooklyn	BKDeterminations@buildings.nyc.gov
Manhattan	MNDeterminations@buildings.nyc.gov
Queens	QNDeterminations@buildings.nyc.gov
Staten Island	SIDeterminations@buildings.nyc.gov
Construction Safety	Ccd1const-safety@buildings.nyc.gov
Elevator Unit	elevdeterminations@buildings.nyc.gov

For Technical Affairs: Email completed form and any supporting documentation in one flattened PDF format to TADeterminations@buildings.nyc.gov.

All other Second Review of Plan Examination Objections, Pre-Determination, Determination or Appeal requests are submitted in DOB NOW: *Build*. Visit the [Determinations page](#) for more information.

This is an interim process. A Service Notice will post when DOB NOW is updated to include these requests.

For assistance, submit an inquiry via the **DOB Help Form** at nyc.gov/dobhelp. Use the Help Form for all Temporary Place of Assembly inquiries.