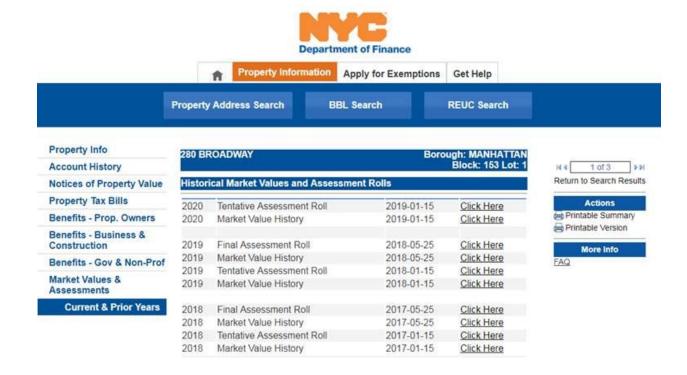




Tax Exempt Buildings Verification for filings in DOB NOW: *Build* and *Safety*

An ACRIS report is required to be uploaded as part of DOB NOW filings for tax exempt buildings.

- 1. Verify tax exempt status at the NYC Department of Finance Property Information site at www.nyc.gov/nycproperty
 - Search by Property Address or BBL (borough-block-lot) Search
 - Select Current & Prior Years under Market Values & Assessments from the side menu.
 - Click on the most recent Tentative or Final Assessment Roll (pictured below)



- Find the Taxable/Billable Assessed Value section near the bottom. If the Assessed Value is zero, the building is tax exempt.
- Print this webpage showing the Assessed Value and save as a PDF.

2. Upload the document in $\underline{\mathsf{DOB\ NOW}}$ in the **Documents** tab under Document Type **ACRIS Report**.

An ACRIS report is required if an applicable **Owner Type** is selected. (For PA/TPA filings only, this document is required if **Yes** is selected for *Is the deed holder a non-profit organization?*)

