

Human Capital Bureau of Examinations The David N. Dinkins Municipal Building 1 Centre Street New York, NY 10007

Education and Experience Exam (EEE) Completion Checklist

To complete your EEE:

- Log into OASys at <u>www.nyc.gov/examsforjobs</u> and select the examination.
- Read the Notice of Examination (NOE).
- Confirm your identifying information.
- Select method of payment.
- Ensure your relevant education and experience information is updated in your OASys Profile.
- Answer all EEE questions.
- Review your Evaluated Result.
 - Revise your responses, if desired.
- Final Submit your examination.
- Check your emailed tentative result notice for next steps.
 - This information will also be available on your Dashboard.

Please view our videos on how to:

- Apply for and submit your EEE, and how to add details of your education and experience to the enhanced OASys profile section. https://youtu.be/D65LVkQSlio
- Submit a EEE appeal through OASys. https://youtu.be/inzfNyjibbk
- Submit a physical or practical test part appeal through OASys. <u>https://youtu.be/bh0Bwuf/VF4</u>
- Submit an appeal for any other test part through OASys.

https://youtu.be/4chWNkytfvc

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