

SERVICE UPDATE

UPK Projects: Construction, Plumbing, Electrical, Elevator and Boiler Inspections

The Department of Buildings has created a dedicated Inspection Request process for property owners and contractors participating in the City's Universal Pre-K program.

Schedule a plumbing, construction, electrical, elevator and/or boiler inspection appointment as follows:

- Register for a **DOB NOW**: *Inspections* account. If you are already a registered account holder, login to schedule your inspection.
- Schedule the desired type of inspection through DOB NOW: Inspections –
 make sure to include the contact person name and number when scheduling.
 You will receive a confirmation email indicating your inspection request was received.
- Forward the confirmation email received from DOB NOW: Inspections to UPKinspections@buildings.nyc.gov.

Inspection Request Email Confirmations

Within two days of receipt of an inspection request, the Department will email an appointment confirmation.

DOB NOW: *Inspections* resources and information are available at: http://www1.nyc.gov/site/buildings/industry/dob-now-inspection.page.

POST UNTIL: December 31, 2016