

# SERVICE NOTICE

## DOB NOW: *Build* Updates

On June 15, 2020, [DOB NOW: \*Build\*](#) will be updated with a number of changes.

In response to feedback from industry members, the following changes are being implemented. Please note, these changes only affect existing DOB NOW work types, and no new work types are being added in this release.

WORK TYPE	CATEGORY	DESCRIPTION
MS Mechanical Systems	Modify Subcategories of Mechanical Proposed Work	<p>Mechanical proposed work subcategories can be modified (Added or Deleted) when the filing is in any of the below statuses:</p> <ul style="list-style-type: none"> <li>• Corrections</li> <li>• Incomplete</li> <li>• Objections</li> <li>• QA Failed</li> </ul> <p>If the filing has been approved, the subcategories can be modified through a Post Approval Amendment (PAA).</p> <p><b>To add a subcategory:</b> First, on the PW1 tab, in the Filing Review Type section, check additional Proposed Work subcategory:</p> <ul style="list-style-type: none"> <li>• Heating Systems</li> <li>• Ventilation Systems</li> <li>• Air Conditioning Systems</li> <li>• Refrigeration Systems</li> <li>• Cooling Towers</li> <li>• Associated Ducts and Piping</li> <li>• Generators</li> <li>• Others</li> </ul> <p>Second, on the Scope of Work tab, in the Equipment Specification Table, select +Add to include items in the added subcategory.</p> <p><b>To delete a subcategory:</b> First, on the Scope of Work tab, in the Equipment Specification table, scroll to the right and click the Delete button for all items in the subcategory. Second, on the PW1 tab, in the Filing Review Type section, uncheck the proposed work subcategory.</p>

WORK TYPE	CATEGORY	DESCRIPTION
FN, SF, SH  Fence, Scaffold, Shed	Progress Inspection – Final	<p>On jobs filed on or after June 15, 2020, an option to select who will perform the final progress inspection has been added to the PW1, Filing Review Type section. Select Department of Buildings or Registered Design Professional (Progress Inspection – Final will be added to the application).</p> <p>This option cannot be changed with a PAA.</p>
PW1  Applies to all work types that use the PW1	Record Management Fee change	<p>The Record Management Fee will be waived for Subsequent filings (a filing with a -S1, -S2, -S3... suffix).</p> <p>In addition, any Initial filing (-I1) that has an Associated New Building BIS Job Number will continue to have the Record Management Fee waived.</p>
PW1  Applies to all work types that use the PW1	Add/Remove Floors	<p>Work on Floor under Location Information on the PW1 tab can be modified (Add or Delete) when the filing is any of the below statuses:</p> <ul style="list-style-type: none"> <li>• Corrections</li> <li>• Incomplete</li> <li>• Objections</li> <li>• QA Failed</li> </ul> <p>If the filing is approved, Work on Floor can be modified through a post approval amendment (PAA).</p> <p>To modify the Work on Floors table, select +Add or scroll to the right and select the Delete button under Actions.</p>
PW1  Applies to all work types that use the PW1	Work Types added to Application Highlights	<p>The work types included in a PW1 filing will be displayed in the Application Highlights section in the industry portal. It will also display on the PDF when View Filing is selected.</p>

Visit the [DOB NOW: Build Resources page](#) for more information or submit an inquiry at [www.nyc.gov/dobnowhelp](http://www.nyc.gov/dobnowhelp).

**POST UNTIL: August 31, 2020**