

SERVICE UPDATE

Construction Superintendent and Concrete Safety Manager Registration Qualification Requirements and Form Updates

Effective April 26, 2018 the requirements to obtain a Concrete Safety Manager Registration have changed. The Concrete Safety Manager and Construction Superintendent applicants must both use the [LIC2](#) form for original and renewal submissions. Please note, after July 9, 2018 the LIC3 form will no longer be accepted.

- The requirements to obtain a Concrete Safety Registration have changed. Information regarding these new changes can be found on the [Concrete Safety Manager](#) page.
- The [LIC2](#) application has been amended to include Concrete Safety Managers and Construction Superintendents.
- Original Concrete Safety Manager applicants will now need to email their requests to ConcreteSafetyRequests@buildings.nyc.gov prior to coming into the Licensing & Exams Unit for processing.
- Concrete Safety Manager and Construction Superintendent applications will be subject to a fines and violations, and a OCA check on original and renewal applications.

Notification will be mailed to registered Concrete Safety Managers and Construction Superintendents regarding any OATH/ECB penalties owed in connection with their professional dealings, including penalties owed by their registered business. Such notification will be provided 2-4 months prior to the license expiration date. In order to achieve compliance the following **must** be submitted:

- Supporting evidence addressing either payment (receipts) of outstanding penalties or, with respect to penalties incurred because of default, the payment (receipts) or the reopening of defaulted summonses/violations by OATH/ECB.
 - Supporting evidence addressing the payment of any other outstanding fines or penalties owed to the City or any other governmental entity related to the licensee or applicant's professional dealings with the City.
- Concrete Safety Manager and Construction Superintendent applicants will be notified prior to their application submission of any outstanding fines or penalties.

For questions concerning the Concrete Safety Manager and Construction Superintendent application process please email the Licensing & Exams Unit at licensingdob@buildings.nyc.gov.

POST UNTIL: December 31, 2018