

## Department-Approved Course Requirements: 7-Hour Master Plumber & Master Fire Suppression Piping Contractor Renewal REVISED 10/22

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Course Required for:	☐ Licensee Continuing Education
Purpose:	This course is a requirement for a Master Plumber or Master Fire Suppression Piping Contractor to maintain his/her license to work in New York City.
Duration:	7 Hours of instructional time, excluding breaks & meals
Class Size:	1 – 150 Trainees
NYC Requirement:	To renew a NYC Master Plumber or Master Fire Suppression Piping Contractor license, the applicant must complete this course & submit a certificate of completion to the Licensing Unit for 7 hours of training as mandated by Title 1 of the Rules of the City of NY §104-06 Continuing Education requirements
Delivery Requirements:	Hybrid training is permissible for courses that contain both Classroom Lecture and Hands-On as the Instruction Delivery Methods.
	Where the Instruction Delivery Method indicates Hands-On, the instruction must be delivered onsite and in person. The students must physically handle the items during the hands-on.
	Where the Instruction Delivery Method indicates Classroom Lecture/ Discussion w A/V, the instruction may be delivered by virtual live classroom; however, self-study modules are not permissible.
Facility Requirements:	The Training Facility used by the Course Provider must:
	<ul> <li>Have sufficient room to accommodate all expected attendees and the equipment needed to perform hands-on exercises where required as part of the course.</li> </ul>
	<ul> <li>Make provisions for the presentation of training material in all media types (computer, projector, video/DVD player, etc.); and</li> </ul>
	<ul> <li>Comply with all applicable laws, rules &amp; regulations relating to occupancy, zoning, egress, fire detection, fire suppression, light, ventilation, cleanliness, sanitary facilities, emergency notification &amp; evacuation procedures.</li> </ul>
Instructor Requirements:	To deliver this course the instructor(s) must:
	<ul> <li>demonstrate that he or she is credentialed or trained in instructional methods and learning processes. The instructor(s) must also successfully demonstrate his or her ability to solve or resolve problems relating to the subject matter by possession of a recognized degree, certificate, licensure, or professional standing, or by extensive knowledge, training, and experience, in the subject matter being taught. To the extent that the course instructor(s) holds, or has held, a trade license issued by the Department, it must be in good standing and not be surrendered to, suspended by, or revoked by the Department, and</li> <li>comply with all applicable Federal, State, and local laws, rules and regulations, and the Department's Industry Code of Conduct.</li> </ul>
Course Requirements:	All <b>topics</b> listed under <b>Course Content Requirements</b> must be covered using the listed <b>Instructional Delivery Method</b> . The time dedicated to each outline topic should be appropriate for the course content and can vary depending on the trade or job performed by the licensee. The <b>Instructional Delivery Materials</b> used in this course must contain all current applicable NYC Construction Code references, current rules, policies & bulletins.
	All statistics referenced should reflect the latest publicly available statistics. The selection of Case Studies should prioritize incidents in NYC since the prior renewal period.
	Refresher or Renewal Courses should focus on the updates since the prior renewal period.
	Instruction Delivery Method



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## Course Content Requirements

1. Introduction to Plumbing & Fire Suppression Piping	Classroom Lecture/Discussion w A/V
2. OSHA 1926 Overview - Safety & Health Regulations for Construction	Classroom Lecture/Discussion w A/V
<ul> <li>3. NYC Construction Codes Overview - Cover all applicable <ul> <li>Codes,</li> <li>Rules,</li> <li>Related department policy statements</li> <li>Regulatory notices,</li> <li>Bulletins &amp; memos including: <ul> <li>Construction Codes 2022:</li> <li>General Administrative Provisions 2022</li> <li>Building Code 2022</li> <li>Plumbing Code 2022</li> <li>Fuel Gas Code 2022</li> <li>Mechanical Code 2022</li> <li>NYC Fire Code 2022:</li> <li>Chapter 33 Fire Safety during Construction, Alteration &amp; Demolition</li> </ul> </li> <li>NYC Department of Environmental Protection (DEP) Rules</li> </ul></li></ul>	Classroom Lecture/Discussion w A/V
<ul> <li>4. NYC Department of Buildings Overview - Cover all applicable:</li> <li>Administrative standard operating procedures,</li> <li>Policy &amp; procedure notices permits/department notifications</li> <li>Forms</li> <li>Filing &amp; site documents</li> <li>Plans</li> <li>Inspection checklists/logs</li> </ul>	Classroom Lecture/Discussion w A/V
5. Plumbing & Fire Suppression Piping Business Practices	Classroom Lecture/Discussion w A/V
6. Plumbing & Fire Suppression Piping Jobsite Safety	Classroom Lecture/Discussion w A/V
7. Plumbing & Fire Suppression Hazards	Classroom Lecture/Discussion w A/V
8. Plumbing & Fire Suppression Piping New Technology	Classroom Lecture/Discussion w A/V
9. Plumbing & Fire Suppression Piping Violations	Classroom Demonstration w A/V
<ul> <li>10. Handouts <ul> <li><u>NYC Buildings Unsafe Condition (311) Notification</u></li> <li><u>Procedure</u></li> <li><u>NYC/DOI Buildings Integrity Training Contact Information</u></li> <li><u>Sheet</u></li> </ul> </li> </ul>	Provide Copy to Trainee & Discuss
11. Review all Training Topics	Discussion with Questions & Answers

2